

Faculty Student Association of DMC-Student Activity Fund
College of Health Related Professions Student Council (CHRP)
FY 2019 = June 1, 2018 through May 31, 2019
As of November 30, 2018 (6 months; 06/01/18 thru 11/30/18)

This page (first report) shows the Council's current Certified Budget compared to Actual Year to Date amounts, with its respective variance. The following pages (second report) show the actual transactions processed within each account.

| Account | Description | Budget 2018-2019 | Current YTD | Variance |
|---|---------------------------------|---------------------|---------------------|----------------------|
| Income | | | | |
| 40-49001-010-30001 | ACTIVITY FEES INCOME | \$ 18,432.00 | \$ 9,893.14 | \$ (8,538.86) |
| 40-40001-010-30001 | ROLLOVER INCOME | 13,839.00 | 13,838.60 | (0.40) |
| 40-40002-010-30001 | Y/BOOK CURRENT-ADVERT INCOME | 1,100.00 | - | (1,100.00) |
| Total Income | | \$ 33,371.00 | \$ 23,731.74 | \$ (9,639.26) |
| | | | | |
| Program Expenses <p>Note: In this section, the last column is the variance. On each individual expense row, a positive variance indicates remaining funds available. A negative variance (amount displayed in brackets) means the account is in deficit.</p> | | | | |
| 40-70009-010-30001 | ADMINISTRATION FEE | \$ 243.00 | \$ - | \$ 243.00 |
| 40-70280-010-30001 | BROOKLYN FREE CLINIC | 500.00 | 500.00 | - |
| 40-70230-010-30001 | DIAGNOSTIC MEDICAL IMAGING | - | 4.00 | (4.00) |
| 40-70134-010-30001 | MEDICAL INFORMATICS | 500.00 | (500.00) | 1,000.00 |
| 40-70136-010-30001 | MIDWIFERY | 300.00 | (500.00) | 800.00 |
| 40-70240-010-30001 | OCCUPATIONAL THERAPY (O.T.) | 296.00 | (204.00) | 500.00 |
| 40-70233-010-30001 | ORTHOPEDICS JOURNAL CLUB | 140.00 | 140.00 | - |
| 40-70231-010-30001 | PHYSICAL THERAPY CLUB (P.T.) | 200.00 | (900.00) | 1,100.00 |
| 40-70232-010-30001 | PHYSICIAN ASSISTANT CLUB (P.A.) | - | - | - |
| 40-70217-010-30001 | CONFERENCE | 1,000.00 | - | 1,000.00 |
| 40-70234-010-30001 | CONVOCATION | 5,000.00 | - | 5,000.00 |
| 40-70135-010-30001 | MEETINGS | 1,823.00 | 250.50 | 1,572.50 |
| 40-70173-010-30001 | PROGRAMS AND PROJECTS | 13,946.00 | 3,368.00 | 10,578.00 |
| 40-70097-010-30001 | SPRING FLING/WINTER BALL | 1,000.00 | 1,000.00 | - |
| 40-70235-010-30001 | WELCOME RECEPTION | 1,329.00 | - | 1,329.00 |
| 40-70227-010-30001 | YEARBOOK CURRENT | 3,381.00 | - | 3,381.00 |
| 40-70241-010-30001 | Y/BOOK PRIOR BALANCE | 2,462.00 | 3,200.00 | (738.00) |
| Total Program Expense | | \$ 32,120.00 | \$ 6,358.50 | \$ 25,761.50 |
| | | | | |
| Balance Before Reserves | | \$ 1,251.00 | \$ 17,373.24 | \$ 16,122.24 |
| | | | | |
| Reserves: | | | | |
| 40-30008-010-30001 | RESERVE FUND | \$ 1,251.00 | \$ - | \$ 1,251.00 |
| Total Reserves | | \$ 1,251.00 | \$ - | \$ 1,251.00 |
| | | | | |
| Total Expenses + Reserves | | \$ 33,371.00 | \$ 6,358.50 | \$ 27,012.50 |
| | | | | |
| Total Net Income less Expenses + Reserves | | \$ - | \$ 17,373.24 | \$ 17,373.24 |
| | | | | |
| *SUNY Reserve Guidelines >5% and <100% of prior year actual expenses | | | | |
| | | | | |

**Faculty Student Association of Downstate Medical Center
College of Health Related Professionals**

As of November 30, 2018 (6 months; 06/01/18 thru 11/30/18)

Notes regarding this account detailed transaction statement

1. Accounts with zero balances and no activity during period are omitted.
2. The 'debit amount' column represents an expense.
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| <u>Date</u> | <u>Trans.</u> | <u>Journal</u> | <u>Reference</u> | <u>Debit Amount</u> | <u>Credit Amount</u> | <u>Balance</u> |
|---|---------------|----------------|---|-------------------------|--------------------------|----------------|
| 40-29000-010 | | | | | | |
| Account: 40-29000-010 (Funds held in Trust) | | | | | | |
| 6/1/2018 | | | Account Beginning Balance | | | (\$8,005.77) |
| 6/1/2018 | 1254-1 | Journal Entry | RECLASS PY ACTIVITY TO ROLLOVER BALANCE | \$8,005.77 | | |
| 6/1/2018 | 1254-4 | Journal Entry | RECLASS TO LIABILITY | | \$13,838.60 | |
| | | | Period 1 subtotals | \$8,005.77 | \$13,838.60 | |
| | | | Account Subtotals | \$8,005.77 | \$13,838.60 | |
| 11/30/2018 | | | Account Net Change | | | (\$5,832.83) |
| 11/30/2018 | | | Account Ending Balance | | | (\$13,838.60) |
| 40-30014-010 | | | | | | |
| Account: 40-30014-010 (RETAINED EARNINGS - PRIOR YR) | | | | | | |
| 6/1/2018 | | | Account Beginning Balance | | | (\$5,832.83) |
| 6/1/2018 | 1254-2 | Journal Entry | RECLASS PY ACTIVITY TO ROLLOVER BALANCE | | \$8,005.77 | |
| 6/1/2018 | 1254-3 | Journal Entry | RECLASS TO LIABILITY | \$13,838.60 | | |
| | | | Period 1 subtotals | \$13,838.60 | \$8,005.77 | |
| | | | Account Subtotals | \$13,838.60 | \$8,005.77 | |
| 11/30/2018 | | | Account Net Change | | | \$5,832.83 |
| 11/30/2018 | | | Account Ending Balance | | | \$0.00 |
| 40-49001-010 | | | | | | |
| Account: 40-49001-010 (ACTIVITY FEE INCOME) | | | | | | |
| 6/1/2018 | | | Account Beginning Balance | | | \$0.00 |
| 10/3/2018 | 1292-4 | Cash Receipts | Activities Fess Inco-268-1994 | | \$9,893.14 | |

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| <u>Date</u> | <u>Trans.</u> | <u>Journal</u> | <u>Reference</u> | | <u>Debit Amount</u> | <u>Credit Amount</u> | <u>Balance</u> |
|-----------------|---------------|----------------|--|---|-------------------------|--------------------------|----------------------------|
| | | | | <i>Period 5 subtotals</i> | \$0.00 | \$9,893.14 | |
| | | | | <i>Account Subtotals</i> | \$0.00 | \$9,893.14 | |
| 11/30/2018 | | | | <i>Account Net Change</i> | | | <u>(\$9,893.14)</u> |
| 11/30/2018 | | | | <i>Account Ending Balance</i> | | | <u><u>(\$9,893.14)</u></u> |
| | | | | 40-70097-010 | | | |
| Account: | | | | 40-70097-010 (EVENTS) | | | |
| 6/1/2018 | | | | <i>Account Beginning Balance</i> | | | \$0.00 |
| 9/14/2018 | 1242-3 | Journal Entry | Transfer to Spring Fling(40-70194) 9/14/18 | | \$1,000.00 | | |
| | | | | <i>Period 4 subtotals</i> | \$1,000.00 | \$0.00 | |
| | | | | <i>Account Subtotals</i> | \$1,000.00 | \$0.00 | |
| 11/30/2018 | | | | <i>Account Net Change</i> | | | <u>\$1,000.00</u> |
| 11/30/2018 | | | | <i>Account Ending Balance</i> | | | <u><u>\$1,000.00</u></u> |
| | | | | 40-70134-010 | | | |
| Account: | | | | 40-70134-010 (MEDICAL INFORMATICS) | | | |
| 6/1/2018 | | | | <i>Account Beginning Balance</i> | | | \$0.00 |
| 10/12/2018 | 1288-4 | Journal Entry | Transfer from CHRP P&P(40-70173) 9/18/18 | | | \$500.00 | |
| | | | | <i>Period 5 subtotals</i> | \$0.00 | \$500.00 | |
| | | | | <i>Account Subtotals</i> | \$0.00 | \$500.00 | |
| 11/30/2018 | | | | <i>Account Net Change</i> | | | <u>(\$500.00)</u> |
| 11/30/2018 | | | | <i>Account Ending Balance</i> | | | <u><u>(\$500.00)</u></u> |
| | | | | 40-70135-010 | | | |

As of November 30, 2018 (6 months; 06/01/18 thru 11/30/18)

4. 'Balance' column: a number in parenthesis (x) indicates the net total of transactions had more funds come in than go out.

| Date | Trans. | Journal | Reference | Debit Amount | Credit Amount | Balance |
|---|---------|------------------|--|--------------|---------------|------------|
| Account: 40-70135-010 (MEETING EXPENSES) | | | | | | |
| 6/1/2018 | | | Account Beginning Balance | | | \$0.00 |
| 10/4/2018 | 1260-5 | Journal Entry | Soda 10/3/18 club event | \$18.50 | | |
| 10/16/2018 | 1260-39 | Journal Entry | Soda 10/16/18 club event | \$12.00 | | |
| | | | Period 5 subtotals | \$30.50 | \$0.00 | |
| 11/6/2018 | 1319-1 | Journal Entry | Soda 11/6/18 club event | \$6.00 | | |
| 11/27/2018 | 1357-13 | Accounts Payable | Fefita's Deli Restau-08222018 | \$157.00 | | |
| 11/27/2018 | 1357-17 | Accounts Payable | Dagan Kosher Pizza-84044 | \$57.00 | | |
| | | | Period 6 subtotals | \$220.00 | \$0.00 | |
| | | | Account Subtotals | \$250.50 | \$0.00 | |
| 11/30/2018 | | | Account Net Change | | | \$250.50 |
| 11/30/2018 | | | Account Ending Balance | | | \$250.50 |
| 40-70136-010 | | | | | | |
| Account: 40-70136-010 (MIDWIFERY CLUB) | | | | | | |
| 6/1/2018 | | | Account Beginning Balance | | | \$0.00 |
| 10/12/2018 | 1288-6 | Journal Entry | Transfer from CHRP P&P(40-70173) 9/18/18 | | \$200.00 | |
| | | | Period 5 subtotals | \$0.00 | \$200.00 | |
| 11/21/2018 | 1346-1 | Cash Receipts | Midwifery Club (7372-279-2092 | | \$300.00 | |
| | | | Period 6 subtotals | \$0.00 | \$300.00 | |
| | | | Account Subtotals | \$0.00 | \$500.00 | |
| 11/30/2018 | | | Account Net Change | | | (\$500.00) |
| 11/30/2018 | | | Account Ending Balance | | | (\$500.00) |
| 40-70173-010 | | | | | | |

**Faculty Student Association of Downstate Medical Center
College of Health Related Professionals**

As of November 30, 2018 (6 months; 06/01/18 thru 11/30/18)

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| <u>Date</u> | <u>Trans.</u> | <u>Journal</u> | <u>Reference</u> | <u>Debit Amount</u> | <u>Credit Amount</u> | <u>Balance</u> |
|---|---------------|------------------|--|-------------------------|--------------------------|----------------|
| Account: 40-70173-010 (PROGRAM AND PROJECTS) | | | | | | |
| 6/1/2018 | | | <i>Account Beginning Balance</i> | | | \$0.00 |
| 9/18/2018 | 1243-21 | Journal Entry | Soda 9/18/18 club event | \$19.00 | | |
| | | | <i>Period 4 subtotals</i> | \$19.00 | \$0.00 | |
| 10/1/2018 | 1257-25 | Accounts Payable | MAY3021 LLC DBA (Len-091818 | \$176.00 | | |
| 10/1/2018 | 1257-27 | Accounts Payable | Dagan Kosher Pizza-08250 | \$57.00 | | |
| 10/12/2018 | 1288-1 | Journal Entry | Transfer to Diag Med(40-70230) 9/18/18 | \$200.00 | | |
| 10/12/2018 | 1288-3 | Journal Entry | Transfer to Med Info(40-70134) 9/18/18 | \$500.00 | | |
| 10/12/2018 | 1288-5 | Journal Entry | Transfer to Midwife(40-70136) 9/18/18 | \$200.00 | | |
| 10/12/2018 | 1288-7 | Journal Entry | Transfer to Occ Ther(40-70240) 9/18/18 | \$204.00 | | |
| 10/12/2018 | 1288-9 | Journal Entry | Transfer to Phy Ther(40-70231) 9/18/18 | \$900.00 | | |
| 10/12/2018 | 1288-11 | Journal Entry | Transfer to PA (40-70232) 9/18/18 | \$1,000.00 | | |
| | | | <i>Period 5 subtotals</i> | \$3,237.00 | \$0.00 | |
| 11/27/2018 | 1357-15 | Accounts Payable | MAY3021 LLC DBA (Len-101618-CHRP | \$112.00 | | |
| | | | <i>Period 6 subtotals</i> | \$112.00 | \$0.00 | |
| | | | <i>Account Subtotals</i> | \$3,368.00 | \$0.00 | |
| 11/30/2018 | | | <i>Account Net Change</i> | | | \$3,368.00 |
| 11/30/2018 | | | <i>Account Ending Balance</i> | | | \$3,368.00 |
| 40-70230-010 | | | | | | |
| Account: 40-70230-010 (DIAGNOSTIC MEDICAL IMAGING) | | | | | | |
| 6/1/2018 | | | <i>Account Beginning Balance</i> | | | \$0.00 |
| 10/12/2018 | 1288-2 | Journal Entry | Transfer from CHRP P&P(40-70173) 9/18/18 | | \$200.00 | |
| | | | <i>Period 5 subtotals</i> | \$0.00 | \$200.00 | |
| 11/23/2018 | 1347-63 | Accounts Payable | Dagan Kosher Pizza-85826 | \$76.00 | | |
| 11/23/2018 | 1347-65 | Accounts Payable | MAY3021 LLC DBA (Len-102918-DMI | \$128.00 | | |
| | | | <i>Period 6 subtotals</i> | \$204.00 | \$0.00 | |
| | | | <i>Account Subtotals</i> | \$204.00 | \$200.00 | |

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| <u>Date</u> | <u>Trans.</u> | <u>Journal</u> | <u>Reference</u> | | <u>Debit Amount</u> | <u>Credit Amount</u> | <u>Balance</u> |
|---|---------------|------------------|---|---------------------------|-------------------------|--------------------------|--------------------------|
| 11/30/2018 | | | | Account Net Change | | | <u>\$4.00</u> |
| 11/30/2018 | | | | Account Ending Balance | | | <u><u>\$4.00</u></u> |
| 40-70231-010 | | | | | | | |
| Account: 40-70231-010 (PHYSICAL THERAPY CLUB) | | | | | | | |
| 6/1/2018 | | | | Account Beginning Balance | | | \$0.00 |
| 10/12/2018 | 1288-10 | Journal Entry | Transfer from CHRP P&P(40-70173) 9/18/18 | | | \$900.00 | |
| | | | | Period 5 subtotals | <u>\$0.00</u> | <u>\$900.00</u> | |
| | | | | Account Subtotals | <u>\$0.00</u> | <u>\$900.00</u> | |
| 11/30/2018 | | | | Account Net Change | | | <u>(\$900.00)</u> |
| 11/30/2018 | | | | Account Ending Balance | | | <u><u>(\$900.00)</u></u> |
| 40-70232-010 | | | | | | | |
| Account: 40-70232-010 (PHYSICIAN ASSISTANT CLUB) | | | | | | | |
| 6/1/2018 | | | | Account Beginning Balance | | | \$0.00 |
| 6/11/2018 | 1119-31 | Accounts Payable | Rocky Point CPR-0012018 | | <u>\$1,000.00</u> | | |
| | | | | Period 1 subtotals | <u>\$1,000.00</u> | <u>\$0.00</u> | |
| 8/17/2018 | 1217-527 | Accounts Payable | REVERSE-Rocky Point CPR-0012018 | | | \$1,000.00 | |
| 8/20/2018 | 1217-246 | Accounts Payable | Stephen Rogers-0623242018 | | <u>\$1,000.00</u> | | |
| | | | | Period 3 subtotals | <u>\$1,000.00</u> | <u>\$1,000.00</u> | |
| 10/12/2018 | 1288-12 | Journal Entry | Transfer from CHRP P&P (40-70173) 9/18/18 | | | \$1,000.00 | |
| | | | | Period 5 subtotals | <u>\$0.00</u> | <u>\$1,000.00</u> | |
| | | | | Account Subtotals | <u>\$2,000.00</u> | <u>\$2,000.00</u> | |
| 11/30/2018 | | | | Account Net Change | | | <u>\$0.00</u> |

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| <u>Date</u> | <u>Trans.</u> | <u>Journal</u> | <u>Reference</u> | <u>Debit Amount</u> | <u>Credit Amount</u> | <u>Balance</u> |
|-----------------|--|------------------|---|-------------------------|--------------------------|--------------------------|
| 11/30/2018 | | | <i>Account Ending Balance</i> | | | <u><u>\$0.00</u></u> |
| | 40-70233-010 | | | | | |
| Account: | 40-70233-010 (ORTHOPEDICS JOURNAL CLUB) | | | | | |
| 6/1/2018 | | | <i>Account Beginning Balance</i> | | | \$0.00 |
| 9/14/2018 | 1242-13 | Journal Entry | Transfer to Orthopedics Club (40-70260) 9/14/18 | \$140.00 | | |
| | | | <i>Period 4 subtotals</i> | <u>\$140.00</u> | <u>\$0.00</u> | |
| | | | <i>Account Subtotals</i> | <u>\$140.00</u> | <u>\$0.00</u> | |
| 11/30/2018 | | | <i>Account Net Change</i> | | | <u>\$140.00</u> |
| 11/30/2018 | | | <i>Account Ending Balance</i> | | | <u><u>\$140.00</u></u> |
| | 40-70240-010 | | | | | |
| Account: | 40-70240-010 (OCCUPATIONAL THERAPY) | | | | | |
| 6/1/2018 | | | <i>Account Beginning Balance</i> | | | \$0.00 |
| 10/12/2018 | 1288-8 | Journal Entry | Transfer from CHRP P&P(40-70173) 9/18/18 | | \$204.00 | |
| | | | <i>Period 5 subtotals</i> | <u>\$0.00</u> | <u>\$204.00</u> | |
| | | | <i>Account Subtotals</i> | <u>\$0.00</u> | <u>\$204.00</u> | |
| 11/30/2018 | | | <i>Account Net Change</i> | | | <u>(\$204.00)</u> |
| 11/30/2018 | | | <i>Account Ending Balance</i> | | | <u><u>(\$204.00)</u></u> |
| | 40-70241-010 | | | | | |
| Account: | 40-70241-010 (YEARBOOK PRIOR BALANCE) | | | | | |
| 6/1/2018 | | | <i>Account Beginning Balance</i> | | | \$0.00 |
| 7/31/2018 | 1182-3 | Accounts Payable | Yearbook Life-14633 | \$3,200.00 | | |

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| <u>Date</u> | <u>Trans.</u> | <u>Journal</u> | <u>Reference</u> | <u>Debit Amount</u> | <u>Credit Amount</u> | <u>Balance</u> |
|---|---------------|----------------|--------------------------------------|-------------------------|--------------------------|----------------|
| <i>Period 2 subtotals</i> | | | | \$3,200.00 | \$0.00 | |
| <i>Account Subtotals</i> | | | | \$3,200.00 | \$0.00 | |
| 11/30/2018 | | | <i>Account Net Change</i> | | | \$3,200.00 |
| 11/30/2018 | | | <i>Account Ending Balance</i> | | | \$3,200.00 |
| 40-70280-010 | | | | | | |
| Account: 40-70280-010 (BROOKLYN FREE CLINIC (BFC)) | | | | | | |
| 6/1/2018 | | | <i>Account Beginning Balance</i> | | | \$0.00 |
| 9/14/2018 | 1242-1 | Journal Entry | Transfer to BFC(70280-012) 9/14/18 | \$500.00 | | |
| <i>Period 4 subtotals</i> | | | | \$500.00 | \$0.00 | |
| <i>Account Subtotals</i> | | | | \$500.00 | \$0.00 | |
| 11/30/2018 | | | <i>Account Net Change</i> | | | \$500.00 |
| 11/30/2018 | | | <i>Account Ending Balance</i> | | | \$500.00 |
| 6/1/2018 | | | <i>Grand Total Beginning Balance</i> | | | (\$13,838.60) |
| 11/30/2018 | | | <i>Grand Total Net Change</i> | | | (\$3,534.64) |
| 11/30/2018 | | | <i>Grand Total Ending Balance</i> | | | (\$17,373.24) |