

**University Council 2017-2018**  
**October 12, 2017**  
**06:00PM**  
**Student Center Reading Room**

*Members in Attendance:* Abhi Amarnani, Kristen Lu, Julia Hess, Andrew Hasenzahl, Lauren DeMaria, Maria Munoz-Sagastibelza, Shelley Jain, Zaki Azam, Michelle Garcia

*Members not in Attendance:* Ankuri Desai (proxy: Abhi Amarnani), Maggie Tappitake

**Agenda**

**1. Call to Order**

- a. A. Hasenzahl called the meeting to order at 6:06PM.

**2. Old Business**

- a. Welcome new SUNY Student Assembly Representative, Maria Munoz-Sagastibelza (SGS).
- i. SUNY SA representatives should coordinate a schedule amongst themselves for who will attend Centerwide Committee meetings.
    - 1. A. Hasenzahl and M. Munoz-Sagastibelza have already coordinated schedules.
  - ii. Update SUNY SA application/interview plan - The system is not ideal as only part of the Council interviewed the applicants, and half of the applicants were not available to attend the September 28th meeting. The suggested plans are:
    - 1. Current SUNY SA representatives will be expected to write a summary document and send it to all UC voting members, and then UC voting members vote online prior to the upcoming UC meeting.
    - 2. The President, Vice President, and current SUNY SA representatives interview and select the top 2 candidates. Then the top 2 candidates interview with the entire Council.
    - 3. After brief discussion, the following motion was made by S. Jain and seconded by J. Hess.
      - a. Motion: To change the current SUNY SA representative interview process. **Motion passes unanimously.**
    - 4. After brief discussion, the following motion was made by M. Garcia and seconded by L. DeMaria.
      - a. Motion: To approve the new SUNY SA representative interview process, involving interviews of the top 2 candidates.

5. The new interview process will require the current SUNY SA representatives to draft a summary document of the top 2 candidates before the interview with the entire Council.
- b. SUNY Council
    - i. Student presentation (by A. Hasenzahl) delayed until February or March.
    - ii. Next meeting is November 10th - Can non-voting members attend the meeting? If not, can another UC member attend instead?
  - c. Fleeces for UC members
    - i. Custom fleeces for all UC voting members were discussed positively at the 9/28 meeting. S. Jain and Amy Urquhart reviewed a variety of vendors and presented.
    - ii. After brief discussion, the following motion was made by J. Hess and seconded by M. Garcia.
      1. Motion: To purchase fleeces for UC voting members, Amy Urquhart, President Riley, and Tayyab Jamal Barretto Rashid, Dean Putman, and Meg O'Sullivan using the UC budget. **Motion passes unanimously.**
  - d. President Riley visit to University Council
    - i. A date has not been set yet, but A. Amarnani will follow up with the President's Office.

### 3. New Business

- a. Budget Requests
  - i. SPARK (Students Partnering and Reaching Kids Inc) Club
    1. SPARK Club is an organization for medical students to mentor school-age children in a long-term setting. A. Hasenzahl asked about participation by students from the other 4 schools, which was cited as a goal by S. Jain.
    2. A. Amarnani suggested a partnership between SPARK and the AMA chapter's for the Exploring Health Careers panel, as well as communication with the Office of Institutional Advancement.
    3. After brief discussion, the following motion was made by A. Hasenzahl and seconded by M. Garcia.
      - a. Motion: To approve their budget request for \$250. **Motion passes unanimously.**
      - b. \$250 was approved from Programs and Projects Account 40-70173-016-30001 to SPARK Account 40-70362-016-30001.
- b. Official Welcome - Andrew White (Center for Healthcare Simulation)
  - i. A. White is the student member of the advisory committee set up by the faculty and administrators involved in the initial planning for the Simulation Center.
- c. Student Government Suggestion Box items

- i. How should we prioritize items/suggestions that are brought up?
  1. A. Hasenzahl suggested prioritizing items that affect students from all schools, as well as items that are highlighted by other student organizations, like student councils.
  2. M. Garcia suggested prioritizing items that are brought up multiple times because of the widespread impact, as well as considering the feasibility of each item.
- ii. So far, we have received 12 responses from COM, SPH, and SGS students. Which items do we want to pursue further? We would write a "one-pager" and share the details with the relevant Downstate administrative departments.
- iii. The items are detailed below:
  1. **Parking Passes:** The Downstate bookstore only sells parking passes at 8AM on Wednesdays and this is not accessible for all students. At the Student Activities Fair, a student brought up this concern to UC and was put in touch with Dean Putman.
    - a. Can there be more than one release time online for parking passes?
    - b. **UC will follow up on this item.** (A. Amarnani will follow up with Dean Putman and report at the next meeting.)
  2. **Printing Access:** Students would like easier access to printing, including a lower price and the ability to print double-sided.
    - a. Can there be a quota amount for free printing? Additional printing pages can be purchased.
    - b. **UC will follow up on this item.** (J. Hess will follow up with the library and report at the next meeting.)
  3. **Email Blasts:** There are too many emails sent to students from student organizations advertising events and from the Student Center advertising activities.
    - a. Can there be easier access for student organizations/the Student Center to utilize the Upcoming Events email?
    - b. Can the Upcoming Events calendar be put on the front page of Downstate's website so it is easily accessible?
    - c. A. Hasenzahl raised the point that student organizations have to advertise meetings to the entire student body. He suggested creating club listservs, which A. Amarnani agreed with and recommended discussing these issues with the IT department.
    - d. M. Garcia mentioned some technical issues with the Outlook email server, such as personal calendar notifications being sent to everyone CC'd on the email.
    - e. Amy Urquhart also mentioned that some student organizations have asked for Downstate email address for



- a larger campus issue and, therefore, does fall under the purview of UC.
- c. What are other SUNY campuses doing?
  - d. **UC will follow up on this item.** (M. Munoz-Sagastibelza will follow up and report at the next meeting.)
- d. SUNY SA Resolution writing
- i. **Library journal access:** To write a resolution to allow the libraries to negotiate with journals to grant SUNY-wide access.
  - ii. **Pilot programs / bridge funding:** Please see the links below.
    - 1. <http://web.archive.org/web/20030508093637/http://research.hscbklyn.edu:80/frac/RII01.HTM>
    - 2. <http://web.archive.org/web/20030424010712/http://research.hscbklyn.edu:80/frac/frac.htm>
    - 3. M. Munoz-Sagastibelza suggested increasing access to these funds for all students.
  - iii. Resolution drafts will be written and shared at the December meeting.
- e. Thanksgiving Dinner
- i. After brief discussion, the following motion was made by A. Hasenzahl and seconded by M. Garcia.
    - 1. **Motion:** To release funds for the annual Thanksgiving dinner. **Motion passes unanimously.**
    - 2. Thanksgiving Dinner account 40-70349-016-30001 was transferred to a SCGB account. A payment form was submitted.

#### 4. Adjournment

- a. A. Amarnani adjourned the meeting at 7:13PM.
- b. Plans for next meeting
- c. Finalize meeting minutes
- d. Set Old Business list for next meeting

Minutes officially submitted by:

  
Kristen Lu, University Council Secretary