

**2017-18 SPH Budget Approval Conducted via eMail
May 31st, 2017**

The School of Public Health Student Council has conducted an eMail vote to approve its 2018 Budget since the Budget is past due and council member time constraints have prevented a physical meeting. The proposed budget (see Attachment 1) and the following motion were presented by Kirsten Weisbeck and seconded via eMail to the council members:

Motion: To approve the attached proposed 2017-18 Budget as presented.

On May 31st, 2017, the following four members representing a quorum responded unanimously "yes". This eMail vote will be presented for ratification at the next SPH Student Council meeting, expected to take place in late June 2017 and shall be appropriately documented in the meeting minutes submitted timely following that meeting.

Caroline Dolce, President
caroline.dolce@downstate.edu

Diana Yusim, Vice President
diana.yusim@downstate.edu

Eleonora Fasanella d'Amore, Secretary
Eleonora.fasanelladamore@downstate.edu

Kirsten Weisbeck, Treasurer
Kirsten.weisbeck@downstate.edu

Respectfully submitted by:

Kirsten Weisbeck
SPH Student Council Treasurer



Faculty Student Association of DMC-Student Activity Fund

School of Public Health Student Council (SPH)

FY 2018 = June 1, 2017 through May 31, 2018

Proposed Budget

Instructions: Fill in **Column E (Budget)**. SAF income has been pre-filled with prior year actual; FSA Admin Fee is increased by 2.4% (CPI). Insert additional rows where necessary; Any needed new account #s will be inserted when budget is certified. Subtotal and Total fields have calculated formulas - do not alter. Submit for certification by deadline: Fri May 5, 2017. Submit to FSA Office (1) this budget with (2) completed [Budget Agreement Form \(link\)](#) and (3) [signed meeting minutes](#) at which the council approved this budget. FSA will return a certified budget to the Council officers once final fiscal year end (May 31) balances are known.

Account	Description	Current YTD Est @5/31/17	Budget FYE 2018	Comments
Income				
40-42092-013-30001	ACTIVITIES FEES INCOME	\$ 5,540.00	5,540	based on prior yr actual
40-40001-013-30001	ROLLOVER BALANCE	5,643.41	5,529	estimate any current yr funds not spent as of 5/31/17 . If a current year expense will be paid after 5/31/17, be sure to add an expense row for it.
Total Income		\$ 11,183.41	11,069	<i>Formula Cell- Do not alter</i>
Program Expenses in Title Alpha sequence				
40-70009-013-30001	ADMINISTRATION FEE	\$ 53.00	54	
40-70044-013-30001	CLUBS	1,850.00	940	
40-70055-013-30001	CONFERENCE SUPPORT	2,000.00	1,800	
40-70097-013-30001	EVENTS	1,583.15	2,000	
40-70135-013-30001	MEETINGS EXPENSES	168.00	400	
40-70174-013-30001	PROGRAMS & PROJECTS	-	5,575	
Total Program Expense		\$ 5,654.15	10,769	<i>Formula Cell- Do not alter</i>
Balance Before Reserves		5,529.26	300	<i>Formula Cell- Do not alter</i>
Reserves:				
40-30008-013-30001	RESERVE FUND	-	300	
Total Reserves		\$ -	300	<i>Formula Cell- Do not alter</i>
Total Expenses + Reserves		\$ 5,654.15	11,069	<i>Formula Cell- Do not alter</i>
Total Net Income less Expenses + Reserves		\$ 5,529.26	-	<i>Formula Cell- Do not alter</i>
*SUNY Reserve Guidelines >5% and <100% of prior year actual expenses				