

Official RHC meeting minutes

**Date:** Wednesday, April 19, 2017

**Location:** 825 Lobby, Residence Halls

**Time:** 6:00PM

1. Warm welcome – by Michael
2. Attendance (attached): A quorum of 10% of voting members was achieved with 28 voting members (11 from 811 and 17 from 825)
3. Introduction eboard: President – Michelle Garcia  
Vice President – Michael Chen 2019  
Secretary – Izumi Watanabe  
Treasurer – Edwin Jimenez
4. Quick reminder about who we are and what we do – by Edwin
5. Review of budget current status - by Edwin
  - \$4,670.30 last meeting, \$4,333 currently, total spent so far \$2,493.87
  - New ping pong table and foosball ball table to be purchased.
  - 2017-2018 Budget Ratification: Claudia Zmijewski introduced a motion and Diona Symester seconded to approve the attached budget. Motion Unanimously Approved.
6. Blood drive –April 25<sup>th</sup> 9am-6pm – by Michael
  - Volunteers can email Dr. Justin Alger directly
7. Downstate Olympics April 29<sup>th</sup> – by Michelle
  - 825: contact JJ, Ana, Patrick – to participate
  - 811: contact Matt, Claudia – to participate
  - People who want to participate can email team captains directly
8. Allow RA's to promote their events
  - Andrew's event Medserts soon!
9. Director of Residential Life & Services, Dr. Justin Alger announcements
  - Hot water and heat shutdown Saturday April 22-Sunday April 23 9pm-5am
  - Continuing negotiation for wifi options and laundry services
10. Nominations/votes for RHC eboard 2017-18
  - President: JJ Li
  - Vice President: Tanmai Shah
  - Treasurer: Ana Diaz
  - Secretary: Diona Symester
11. Open forum: No items

Minutes respectfully submitted by Michael Chen, RHC Vice President 4/19/17



RHC Attendance 4.19.17 @ 825 Lobby  
6:PM

811 NYA

Colleen Finney  
Diona Synesto  
Sherilyn Co  
Shirleen Zeng  
Rob Sitta  
Sheng Ri Nan  
Tanmai Shah  
Matthew Vidal  
Suki Tsang  
John [Signature]  
Claudia Zmijewski

825 NYA

Richard Pong.	Patrick Yoo	Malika WALTERS
Khushal Shah	SADID ASAD	Janeane Humphrey
Alvin Ho		Hannah Snyder
Ana Diaz		Michael Chen
Jia Jia Li		Anu Balkar
Nadine Toussaint		Min Gyu Noh
Samuel Embinder		
Richie Chen		
Omoakhe Tison		

# Student Activity Fund

## RESIDENCE HALL COUNCIL

### Proposed Budget Draft for Fiscal Year 2018 (June 1, 2017 thru May 31, 2018)

Councils are not required to use this Excel Worksheet if it already has another budget document format that works well. Whatever format you use, must have provisions for all Income (must describe how it was calculated), Expenses, and Reserve(s). Additional rows can be inserted as needed.

Account	Description	Proposed Budget 2017 - 2018
<b>Income</b>		
40000-05-009-000	EST SAF ACTIVITY FEE INCOME:	\$ 4,470.00
40001-05-009-000	ROLLOVER BALANCE	\$ 1,000.00
<b>Total Income</b>		<b>\$ 5,470.00</b>
<b>Program Expenses</b>		
70199-05-009-020	ADMINISTRATION FEE	\$ 236.00
70199-05-009-250	FLOOR ALLOTMENTS	\$ 1,206.72
70199-05-009-360	MEETINGS	\$ 1,850.00
70199-05-009-490	PROGRAMS & PROJECTS	\$ 900.00
<b>Total Program Expense</b>		<b>\$ 4,192.72</b>
<b>Balance Before Reserves</b>		<b>\$ 1,277.28</b>
<b>Reserves:</b>		
70199-05-009-520	RESERVE FUND* (= >5% and <100% prior yr expenses)	
<b>Total Reserves</b>		<b>\$ 641.00</b>
<b>Total Expenses + Reserves</b>		<b>\$ 4,833.72</b>
<b>Total Net Income less Expenses + Reserves</b>		<b>\$ 636.28</b>

*\*SUNY Reserve Guidelines >5% and <100% of prior year actual expenses*