

MINUTES OF THE SUNY DOWNSTATE MEDICAL COLLEGE NURSING STUDENT COUNCIL MEETING

June 20, 2017

The SUNY Downstate NSC met in regular session on Tuesday, 06/20/2017, at 10:10 a.m. The meeting was held at SUNY Downstate College of Medicine Lecture Hall 4.

Student Council Members present:

~~① Peggy Chen, President~~

Catherine Pisacano, Treasurer

Irina Rydca, Secretary

Hu Fu, Student Representative

Julia Hess, Undergraduate Representative

④ 4 members were present, representing a quorum.

1. Call to Order: President Peggy Chen called the meeting to order at 4:30 p.m.

2. MOTION: Unanimously approved ^{To} ²⁰¹⁸ budget. AS ATTACHED. MOTION APPROVED UNANIMOUS

3. \$500 designated for the anesthesia program funding will be used for conferences and resources, as the anesthesia program has now dissolved.

4. Discussed end of year party for the nursing class. Agreed on venue.

5. Adjournment: With no further business to come before the NSC, the meeting was adjourned at 10:20 a.m. MOTION: Unanimously approved. The next meeting of the Nursing Student Council will be determined.



Irina Rydca, Nursing Student Council Secretary



Catherine Pisacano, Nursing Student Council Treasurer

Faculty Student Association of DMC-Student Activity Fund

Nursing Student Council (NSC)

FY 2018 = June 1, 2017 through May 31, 2018

Draft PROPOSED BUDGET (6/20/17 revisions in red)

Instructions: Fill in **Column E (Budget)**. SAF income has been pre-filled with prior year actual; FSA Admin Fee is increased by 2.4% (CPI). Insert additional rows where necessary. Any needed new account #s will be inserted when budget is certified. Subtotal and Total fields have calculated formulas - do not alter these fields.

Submit for certification by deadline: Fri May 5, 2017. Submit to FSA Office (1) this budget with (2) completed [Budget Agreement Form \(link\)](#) and (3) [signed meeting minutes](#) at which the council approved this budget. FSA will return a certified budget to the Council officers once final fiscal year end (May 31) balances are known.

Column E is the budget that NSC needs to approve and submit. The yellow highlighted fields are the ones NSC needs to insert their FY2018 allocation in.

Account	Description	Certified Budget FYE 2017	Current YTD Actual @ 5/31/17	Budget FYE 2018	Comment
Income					
40-49001-014-30001	ACTIVITIES FEES INCOME BALANCE	\$ 11,530.00	\$ 11,945.00	\$ 11,945	based on prior yr actual
40-40001-014-30001	ROLLOVER BALANCE	11,115.00	11,114.52	\$ 11,390	estimate any current yr funds not spent as of 5/31/17. If a current year expense will be paid after 5/31/17, be sure to add an expense row for it.
Total Income		\$ 22,645.00	\$ 23,059.52	\$ 23,335	Formula Cell- Do not alter
Program Expenses The resulting bottom line = ZERO (a balanced budget)					
40-70009-014-30001	ADMINISTRATION FEE	205.00	205.00	210	
40-70301-014-30001	CONVOCATION MAY 2016	\$ 6,372.01	\$ 6,372.01	-	
40-70302-014-30001	CONVOCATION MAY Prior YR (2017)	8,600.00	-	6,900	NSC never paid the May 2017 Convocation Catering Bill before 5/31/17, so it needs to be paid in FY 2018. Catering \$6,400 + Pins \$501.
40-70301-014-30001	CONVOCATION MAY 2018			8,000	
40-70303-014-30001	GRADUATE STUDENT ADV PRACTICE				close acct no longer used
40-70306-014-30001	NURSE ANESTHESIA CLUB	500.00	619.90	-	close acct no longer used
40-70304-014-30001	NURSING CONFERENCE	550.00	173.47	1,050	
TBD	CON WHITE COAT CEREMONY (Oct 2017)			3,500	
40-70173-014-30001	PROGRAMS & PROJECTS	3,858.99	2,444.49	875	
40-70305-014-30001	SOCIAL ACTIVITIES	-	654.60	1,000	
40-70355-014-30001	TRANS TO MSC BFC	1,200.00	1,200.00	1,200	
Total Program Expense		\$ 21,286.00	\$ 11,669.47	22,735	Formula Cell- Do not alter
Balance Before Reserves		1,359.00	11,390.05	600	Formula Cell- Do not alter
Reserves:					
40-70181-014-30001	RESERVE FUND	1,359.00	-	600	=10% of prior yr expenses
Total Reserves		\$ 1,359.00	\$ -	600	Formula Cell- Do not alter
Total Expenses + Reserves		\$ 22,645.00	\$ 11,669.47	23,335	Formula Cell- Do not alter
Total Net Income less Expenses + Reserves		\$ -	\$ 11,390.05	-	Formula Cell- Do not alter

*SUNY Reserve Guidelines >5% and <100% of prior year actual expenses

