



Issued: 7/9/13

SUNY Downstate Medical Center

Contracts Department

Request For Proposals (RFP) # Q14-02 Summary

Title: Charge Description Master Manager and Online Reference for Regulatory and Compliance Information

Vendor's proposed solution and services must conform to those specifications set forth in the attached PDF ([RFP Q14-02 link](#)). [note: The RFP is an 82 page document]

Description/Procurement Summary: SUNY-DMC requires a qualified firm to provide:

1. A license or subscription to its Charge Description Master Manager solution;
2. A license or subscription to its Pharmacy Chargemaster Manager solution;
3. A subscription to its online Reference for Regulatory and Compliance Information;
4. All ancillary services, including installation, implementation, training, maintenance, and support.

Contact: The **only individuals** at SUNY-DMC who may be contacted in connection with this matter are:

1. Howah Hung, Contracts Attorney; Phone: (718) 613-8748, or eMail: Howah.Hung@downstate.edu; or
2. Maureen Crystal, Director of Contracts at (718) 270-1132.

Contacting any other individual at this institution regarding this matter may constitute a violation of New York State law.

Due Date: July 26, 2013

Contract Term: 5 Years

Vendor Selection Criteria:

1. Vendor cost for implementation and subscription/license fees.
2. SUNY-DMC cost for integrating CDM system into SUNY-DMC infrastructure; cost of administration.
 - a. Experience, as demonstrated by:
 - b. Years of experience;
 - c. Representation in NYC hospitals;
 - d. Experience of client support leads/managers, to be staffed during implementation phase and for support services.
3. Strength of product, as demonstrated by:
 - a. Industry distinction/awards/certifications
 - b. Robustness of system functionality
 - c. Robustness of reporting functionalities
 - d. Strength of ROI analysis
4. Extent of support services and reference databases
5. Included functionalities which exceed SUNY-DMC's desires.