



DATE: April 28, 2015

TO: Prospective Proposers- VIA EMAIL

FROM: Maureen Crystal
Director of Contracts

RE: Request for Proposal (RFP) No. 15-13
Type of Service: ICD10-Implementation and Testing

Addendum No. 2

The RFP is amended only as set forth in this Addendum No. 2, consisting of TWO (2) pages.

- Please be advised that the deadline for receipt of proposals has been extended to, Tuesday May 5, 2015 at 4:00 p.m.
- All other terms and conditions of the RFP dated April 10, 2015 remain in full force and effect.

Thank you for your attention to this matter. We look forward to your participation in this process to help us identify an appropriate contractor to provide these important services. Please call me at (718) 270-1453 if you have any questions.

Immediately upon receiving this Addendum No. 2, please acknowledge such receipt by providing the information requested below and returning this page only via email to lisandra.reid@downstate.edu or fax at 718-270-3342

_____ Vendor's Name	_____ Contact Person	_____ Date
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DMC Materials Management webpage: <http://www.downstate.edu/procurement/vendors.html>

RFP 15-13

Questions and Answers:

1. In the Cost proposal not to exceed rate, are you looking for a deliverables based fixed price? If so, it is your intent for the vendor to invoice based on approved deliverables.
 - **The not-to-exceed amount is based on the deliverables called for in the RFP.**
 - **The Vendor, in its proposal will provide an hourly rate for each deliverable, along with the number of hours it reasonably believes such deliverable will require. The vendor's not-to-exceed amount for each lot will be based on its rates multiplied by its projected hours for that lot.**
 - **Should the eventual contract not require as much time as it projected to completed the deliverables for any given lot, its charges and compensation for that lot will, of course, be less than the not-to-exceed amount. Should, however, more time be required than projected in the proposal the contractor will not be permitted to charge for such additional time,**
2. Our team internally is composed of several SME resources with the 15 years' plus experience and externally over 20 years via joint venture in clinical, revenue and financial system yet our company has not been in business for 10 years. Does this exclude us from acting as the prime on for this bid? In other words, is it an absolute requirement by prime or can the team's credentials apply?
 - **The vendor must have ten years of successful healthcare information technology consulting in mixed clinical, revenue cycle and financial system environments. This requirement is satisfied as long as each individual team member the vendor intends to assign to Downstate for the project has the requisite years of experience.**
3. Is there a valuation or points assigned to a vendor that is an MWBE with the qualifications and financial capability to support this entire bid?
 - **Yes, points will be allocated.**