



DATE: April 22, 2015

TO: Prospective Proposers- VIA EMAIL

FROM: Maureen Crystal
Director of Contracts

RE: Request for Proposal (RFP) No. 15-13
Type of Service: ICD10-Implementation and Testing

Addendum No. 1

The IFB is amended only as set forth in this Addendum No. 1, consisting of THREE (3) pages.

- Please be advised that the deadline for receipt of proposals remains the same, Friday May 1, 2015 at 4:00 p.m.
- All other terms and conditions of the RFP dated April 10, 2015 remain in full force and effect.

Thank you for your attention to this matter. We look forward to your participation in this process to help us identify an appropriate contractor to provide these important services. Please call me at (718) 270-1453 if you have any questions.

Immediately upon receiving this Addendum No. 1, please acknowledge such receipt by providing the information requested below and returning this page only via email to lisandra.reid@downstate.edu or fax at 718-270-3342

_____ Vendor's Name	_____ Contact Person	_____ Date
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DMC Materials Management webpage: <http://www.downstate.edu/procurement/vendors.html>

RFP 15-13

Questions and Answers:

1. Who are the ICD-10 Remediation Project Stakeholders? Can you provide titles, number of departments, etc.?
 - **There is an ICD-10 Governance function – co-chaired by Compliance and IT.**
 - **Major Members include Compliance, IT and Revenue Cycle (i.e. HIM, Billing, Claims, Managed Care, etc.).**
 - **Specialty teams will consist of department head level managers for the systems listed in the RFP.**
 - **Additionally all departments involved in Revenue Cycle will be included.**
 - **Caregivers – that is Physicians, PAs, Nurses, etc. will be involved**
2. Who will be the SUNY key point of contact for the awarded vendor? Will that person approve remediation requirements and approve acceptance of changes?
 - **Chief Information Officer**
 - **Director of Contracts**
3. Are there any existing business requirements documents, use cases, documented data flows, enterprise architecture reviews, etc., that can be leveraged by the awarded vendor?
 - **Yes, wherever available; general guidelines, workflow and system documents will be provided**
4. Will the awarded vendor have access to technical documentation for all affected applications, reports, data elements, etc.?
 - **Wherever available, relevant information, data, etc. will be available upon request**
5. Has SUNY evaluated any tools for the review and evaluation of compliance management and issue for use following Go-Live?
 - **3M will be used for coding and compliance**
6. Have any 3rd parties been involved to date?
 - **No**
7. On page 36, are the Minimum Bidder Qualifications the same as the Minimum Technical Specs on page 9 A and B?
 - **Yes**
8. Has there been any contingency planning, operational readiness, internal audit or enterprise risk management involvement to date?
 - **An initial assessment was completed whereby all system/applications were identified that are possibly involved with ICD-10.**

9. Are there any other in-flight initiatives or projects that coincide or could impact the 10/1/2015 ICD-10 go-live target?

- **Some of the smaller clinical systems have been upgraded to compliant releases but others will require upgrades or enhancements in order to meet the required ICD-10 compliance.**

10. Can vendor bid on Phase I and not Phase II or any separation thereof?

- **The vendor can bid on the both Phases – or on either individual Phase.**

11. Will Downstate require references from New York payers as well.

- **Would be ideal; but not a requirement.**