



SUNY DOWNSTATE Medical Center

[See Addendum 1 issued 6/19/14 \(link\)](#)

Contracts Department

Issued: June 13, 2014

Procurement Summary Invitation for Bid (IFB) # Q14-37

Title: Physician Billing (Non-inclusive of ED)

Description/Procurement Summary: SUNY Downstate Medical Center ("SUNY-DMC") seeks a qualified firm to provide Physician Billing (Non-Inclusive of ED) services. Firm must have (a) a minimum of five years' experience in providing these services (b) any and all requisite licenses/permits/authorizations as may be required to perform the required services. For further detail, refer to the [detail IFB Q14-37 \(link\)](#).

Vendor Selection Criteria:

1. Experience, as demonstrated by:
 - a. Years of experience in healthcare collection and recovery services;
 - b. Representation in NYC hospitals;
 - c. Experience of client support leads/managers Account Management and other support services.
2. Vendor cost based on contingency fee and other fees.
3. SUNY - DMC cost of administration of services
4. Strength of product, as demonstrated by:
 - a. Past performance,
 - b. Application of systems and technology,
 - c. Robustness of reporting functionalities,
 - d. Strength of ROI analysis,
 - e. Extent of support services and reference databases.
5. Included functionalities which exceed SUNY- DMC's desires

Contact: The only individuals at SUNY-DMC who may be contacted in connection with this procurement are:

1. Maureen Crystal, Director of Contracts
phone: (718) 270-1976; email: maureen.crystal@downstate.edu

and

2. Lisandra Reid , Contract Specialist
Phone: 718-270-1453; email lisandra.reid@downstate.edu

Contacting any other individual at SUNY-DMC, in any manner, regarding this procurement may constitute a violation of New York State law.

Due Date: June 30, 2014

MWBE Requirements: %21 Total: 14% MBE, 7%WBE

Contract Term: 5 Year