



SUNY DOWNSTATE Medical Center

Contracts Department

Issued: 06/10/2014

Procurement Summary Invitation for Bid (IFB) #Q14-36

Title: Debt Collection Services

Description/Procurement Summary: SUNY Downstate Medical Center ("SUNY-DMC") seeks a qualified firm to provide a Debt collection services. Firm must have (a) a minimum of five years' experience in providing these services (b) any and all requisite licenses/permits/authorizations as may be required to perform the required services. For further detail, refer to the [detail IFB Q14-36 \(link\)](#).

Vendor Selection Criteria:

- Cost
- Experience
- Responsive and Responsible Vendor meeting all criteria

Contact: The only individuals at SUNY-DMC who may be contacted in connection with this procurement are:

1. Maureen Crystal, Director of Contracts
phone: (718) 270-1976; email: maureen.crystal@downstate.edu
and
2. Lisandra Reid, Contract Specialist
Phone: 718-270-1453; email lisandra.reid@downstate.edu

Contacting any other individual at SUNY-DMC, in any manner, regarding this procurement may constitute a violation of New York State law.

Due Date: ~~Wednesday June 25, 2014~~ [\(updated to Thursday June 26, 2014\)](#)

MWBE Requirements: %21 Total: 14 % MBE, 7 %WBE

Contract Term: 5 year

Addendum#1 issued 6/18/14