

VIA EMAIL

DATE: April 11, 2014

TO: Prospective Proposers

FROM: Maureen Crystal, Director of Contract

RE: Request for Proposal (RFP) **No. Q14-16**

Type of Service: **Coding Services – On Site and Remote Services**

Addendum No. 1

RFP Q14-16 is hereby amended. The RFP is amended only as set forth in this Addendum No. 1, consisting of two (2) pages (*Word/Excel Versions of bid not included in this number*), including this cover page. All other terms and conditions of the RFP dated April 1, 2014 remain in full force and effect.

On the subsequent page hereof, please find both the balance of the inquiries that were properly submitted by “Vendors” in connection with the RFP and SUNY-Downstate’s responses thereto.

Immediately upon receiving this Addendum No. 1, please acknowledge such receipt by providing the information requested below and returning this page only via email to Maureen.Crystal@downstate.edu or fax at 718-270-3342.

Vendor's Name

Contact Person

Date

Questions for RFP Q14-16 Coding Services – On Site and Remote Services

1. Will the addition of limitation of liability clauses, warranty exclusion clauses, and indemnification clauses, or the removal and/or alteration of those clauses, disqualify a Vendor's RFP submission? There is language within the agreement/RFP that indicates that it will.

Response: Yes

2. Can a word version of the proposal be sent to prospective vendors?

Response: The Word Document will be sent via a separate email.

3. In terms of the as needed requirement – if a vendor owns its own global operations, would the blended use of both domestic & global coding resources be denied?

Response: Yes. All services must be provided domestically.

4. Within the RFP, it states that you are looking for both onsite and remote coding. If the vendor only provides remote coding services, would they still be a viable candidate?

Response: Yes

5. If the vendor has never supplied services to a hospital in the State of New York, but does so in other states around the country, would the vendor still be able to submit a bid?

Response: Yes

6. Due to the ICD-10 delay, is this still a viable RFP?

Response: Yes

7. Can you please clarify the type of non-domestic staff that can provide remote coding service. Can non-domestic staff perform coding, technical support or auditing?

Response: All services must be provided domestically.