



SUNY DOWNSTATE Medical Center

Overview & Guidelines for DMC User Departments

on

“Minority & Women Owned Business Enterprises (MWBE)”

NYS Certified Minority & Women Owned Business

NYS Executive Law Article 15-A ([link](#)) and SUNY policy require all campuses and vendors/contractors with whom they do business, to make a **good faith effort** to procure materials, supplies, equipment, and services from NYS certified minority or women owned business (MWBEs) and meet established goals for MWBE participation in contracts.

Also, the procurement process must outline steps to be in compliance with Federal Equal Employment Opportunity Act of 1972 ([link](#)).



SUNY Policy Item 7556: Procurement Opportunities for New York State Certified Minority- and Women Owned Businesses [\(link\)](#).

It is the University's policy to take affirmative action to ensure that New York State certified minority- and women-owned business enterprises (M/WBEs) are given the opportunity to provide the University (SUNY) with commodities and services at competitive prices.



GOOD FAITH EFFORT

All Procurements below <\$50,000 require that a **good faith effort** be afforded to the M/WBE vendor community.

DMC User departments should create, maintain and share with other User departments their M/WBE vendor list.

DMC User departments should encourage the vendor representatives to become NYS M/WBE certified

DMC User departments should use the ESD (Empire State Development) directory for MWBE availability.

<http://www.esd.ny.gov/MWBE.html>



M/WBE Definitions

Minority group member – a United States citizen or permanent resident alien who is and can demonstrate membership in one of the following groups:(a) Black persons having origins in any of the Black African racial groups;(b) Hispanic persons of Mexican, Puerto Rican, Dominican, Cuban, Central or South American of either Indian or Hispanic origin, regardless of race;(c) Native American or Alaskan native persons having origins in any of the original peoples of North America;(d) Asian and Pacific Islander persons having origins in any of the Far East countries, South East Asia, the Indian subcontinent or the Pacific Islands.

Women-owned business enterprise - a business enterprise, including a sole proprietorship, partnership or corporation that is:(a) at least fifty-one percent owned by one or more United States citizens or permanent resident aliens who are women;(b) an enterprise in which the ownership interest of such women is real, substantial and continuing;(c) an enterprise in which such women ownership has and exercises the authority to control independently the day-to-day business decisions of the enterprise; and(d) an enterprise authorized to do business in this state and independently owned and operated



Division of Minority- & Women-Owned Business Development



Division of Minority & Women Business Development

Welcome to the newly designed web page for the **Division of Minority and Women-Owned Business Development(DMWBD)**. The mission of DMWBD is to promote equality of economic opportunities for MWBEs and to eliminate barriers to their participation in state contracts. We supplement New York State's economic leadership with information and resources that increase access to information and opportunities for minority and women-owned businesses throughout the State.

Our key objectives:

- To encourage and assist state agencies that are engaged in contracting activities to award a fair share of state contracts to MWBEs.
- To review applications by businesses seeking certification as an MWBE and to maintain a directory of certified MWBEs.
- To promote the business development of MWBEs through education and outreach to agencies and MWBEs.

CERTIFICATION

MWBE RESOURCE CENTER

REPORTS

MWBE DIRECTORY

AGENCY UTILIZATION

NEW YORK STATE

Contract System

- Governor's M/WBE Program**
- [Press Release](#)
 - [Executive Order](#)
 - [2011 State of the State MWBE Clip](#)
 - [2012 State of the State MWBE Clip](#)
- Empire State Development**
- [Who We Are](#)
 - [MWBE Division](#)
- Businesses**
- Want to Certify?*
- [Learn About Certification](#)
 - [Apply for Certification](#)
 - [Recertify](#)
 - [Update Profile](#)
- Find NYS Contracting Opportunities**
- [Bid & Grant Opportunities](#)

NYS M/WBE Directory

Search the NYS M/WBE Directory of Certified Firms by entering search terms and clicking Search. You must select at least one certification type.

Search by Business Name or DBA

Business Name/DBA

Tip: Try just a few letters of the firm's name.

Search by Business Description

Business Description

Search by Commodity Code

Commodity Code [Click to Lookup Commodity Code](#)
(popup window will appear to browse and search available Commodity Codes)

Search by Contact Person

Contact Person/Owner	First name	Last name
	<input type="text"/>	<input type="text"/>

Tip: Use the first letter. Tip: Try just the first few letters.

Search by Location

- Search for Certified Firms**
- [MWBE Directory](#)
- NYS CS Links**
- [Home/Login](#)
 - [Contact Us & Support](#)
 - [Password Reminder](#)
 - [Account Lookup](#)
 - [Outreach & Program Notices](#)
 - [FAQs](#)

NEW YORK STATE CONTRACT SYSTEM

State Development

We Are
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Grant Opportunities

Search by Business Name or DBA

Business Name/DBA

Tip: Try just a few letters of the firm's name

Search by Business Description

Business Description

Search by Commodity Code

Commodity Code [Click to Lookup Commodity Code](#)
(popup window will appear to browse and select available Commodity Codes)

Search by Contact Person

Contact Person/Owner

First name	Last name
<input type="text"/>	<input type="text"/>

Tip: Use the first letter. Tip: Try just a few letters.

Search by Location

Address

City	State	Zip Code
<input type="text"/>	<input type="text"/>	<input type="text"/>

Phone Area Code

Search by Work Districts/Regions

Work Districts/Regions Selection of any combination below will find firms that have at least

Internet Explorer

Google

Home RSS Print Page Tools

Home Login

- Contact Us & Support
- Password Reminder
- Account Lookup
- Outreach & Program Notices
- FAQs

Available Commodity Codes

first few letters.

		WBE
BYR, INC., DBA BYR	Brooklyn, NY	WBE
Copy Graphics Inc - D/B/A Mrs. Paper	New York, NY	WBE
E & M SALES INC	NEW YORK, NY	MBE
Ebony Office Products Inc	Long Island City, NY	MBE
FIRST AMERICAN BUSINESS PRODUCTS INC	LAKE RONKONKOMA, NY	MBE
FM Office Express, Inc., DBA d/b/a FM Office Environments	Rochester, NY	MBE
Frederick L. Simmons, DBA Safeguard Business Systems	Binghamton, NY	MBE
FULLER & SONS OFFICE SUPPLIES INC	CARTHAGE, NY	WBE
G & E Officeworld Inc., DBA Fern Office Supplies	Monsey, NY	WBE
GALAXY FORMS INC	WHITE PLAINS, NY	WBE
Gholkar's, Inc.	Victor, NY	MBE
GT BUSINESS SUPPLIES LLC	SOUTH OZONE PARK, NY	MBE
HETEP GROUP INC	BROOKLYN, NY	MBE
ICOM INC	E WILLISTON, NY	WBE
INFORMATION SYSTEMS ESSENTIALS INC, DBA ISE OFFICE PLUS	BRONX, NY	MBE WBE
INNOVATION OFFICE PRODUCTS INC	OZONE PARK, NY	WBE
Jam Specialty, DBA Maria Rabal	Nesconset, NY	WBE
Jamore Incorporated, DBA Republic Office Supply	Old Brookville, NY	WBE
Jason Office Products Inc	New York, NY	WBE
JFK OFFICE SUPERMARKET INC	JAMAICA, NY	WBE
Jobena Corporation, DBA Dateline Association	Amherst, NY	WBE
LIBERTY OFFICE SUPPLIES AND EQUIPMENT INC	JAMAICA, NY	MBE
MICKEY ROSE INTERNATIONAL COMPANY	BRONX, NY	MBE WBE

Vendor Information

CLOSE WINDOW

HELP

Vendor Information

Business Name: **FM Office Express, Inc., DBA d/b/a FM Office Environments**

Owner: **Fabricio Morales**

Address: **One Woodbury Blvd
Rochester, NY 14604**
[Map This Address](#)

Phone: **585-325-7696**

Fax: **585-238-2899**

Email: fmorales@fm-resources.com

Website: <http://www.fmop.com>

Certification Information

Certifying Agency: **New York State**

Certification Type: **MBE - Minority Business Enterprise**

Certified Business Description: **OFFICE FURNITURE; OFFICE SUPPLIES; OFFICE SUPPLIES & EQUIPMENT; RESELLER-IND & COM SUPPLIES&EQ PC62993 ONLY;OFFICE FURNITURE MERCHANT WHOLESALERS;GENERAL LINE INDUSTRIAL SUPPLIES MERCHANT WHOLESALERS**

Commodity Codes

ESD C-0225 INDUSTRIAL EQUIPMENT INSTALLATION

55&TN=ny	WBE	
Brooklyn, NY	WBE	
phics Inc - D/B/A Mrs. Paper	New York, NY	WBE
LES INC	NEW YORK, NY	MBE
ice Products Inc	Long Island City, NY	MBE
ERICAN BUSINESS PRODUCTS INC	LAKE	MBE
	RONKONKOMA, NY	
Express, Inc.,	Rochester, NY	MBE
/a FM Office Environments		
L. Simmons,	Binghamton, NY	MBE
eguard Business Systems		
SONS OFFICE SUPPLIES INC	CARTHAGE, NY	WBE
iceworld Inc.,	Monsey, NY	WBE
n Office Supplies		
ORMS INC	WHITE PLAINS, NY	WBE
Inc.	Victor, NY	MBE
ESS SUPPLIES LLC	SOUTH OZONE	MBE
	PARK, NY	
ROUP INC	BROOKLYN, NY	MBE
	E WILLISTON, NY	WBE
INFORMATION SYSTEMS ESSENTIALS INC,	BRONX, NY	MBE
DBA ISE OFFICE PLUS		WBE
INNOVATION OFFICE PRODUCTS INC	OZONE PARK, NY	WBE
Jam Specialty,	Nesconset, NY	WBE
DBA Maria Rabal		
Jamore Incorporated,	Old Brookville, NY	WBE
DBA Republic Office Supply		
Jason Office Products Inc	New York, NY	WBE
JFK OFFICE SUPERMARKET INC	JAMAICA, NY	WBE
Jobena Corporation,	Amherst, NY	WBE
DBA Dataline Association		
LIBERTY OFFICE SUPPLIES AND EQUIPMENT INC	JAMAICA, NY	MBE
MICKY ROSE INTERNATIONAL COMPANY	BRONX, NY	MBE
		WBE



NEW YORK STATE CONTRACT SYSTEM - Windows Internet Explorer

https://ny.newnycontracts.com/FrontEnd/SupplierSearchPublicDetail.asp?XIL

Vendor Information

CLOSE WINDOW HELP

Vendor Information

Business Name: INFORMATION SYSTEMS ESSENTIALS INC, DBA ISE OFFICE PLUS

Owner: ALICE CHAN

Address: 4422 BRONX BOULEVARD
BRONX, NY 10470
[Map This Address](#)

Phone: 718-324-0006

Fax: 718-324-0531

Email: alice@iseop.com

Website: www.iseop.com

Certification Information

Certifying Agency: New York State

Certification Type: WBE - Women Business Enterprise

Certified Business Description: OFFICE FURNITURE; OFFICE SUPPLIES; OFFICE SUPPLIES & EQUIPMENT; PRINTING

Commodity Codes

ESD D-0760 PRINTING

ESD F-0454 OFFICE SUPPLIES

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Find A Bargain Free Hotmail go.microsoft.com-fwlin... go.microsoft.com-fwlin...

		WBE
	Brooklyn, NY	WBE
	phics Inc - D/B/A Mrs. Paper	New York, NY WBE
	LES INC	NEW YORK, NY MBE
	ice Products Inc	Long Island City, NY MBE
	ERICAN BUSINESS PRODUCTS INC	LAKE RONKONKOMA, NY MBE
	Express, Inc.,	Rochester, NY MBE
	/a FM Office Environments	
	L. Simmons,	Binghamton, NY MBE
	eguard Business Systems	
	SONS OFFICE SUPPLIES INC	CARTHAGE, NY WBE
	iceworld Inc.,	Monsey, NY WBE
	n Office Supplies	
	ORMS INC	WHITE PLAINS, NY WBE
	Inc.	Victor, NY MBE
	ESS SUPPLIES LLC	SOUTH OZONE PARK, NY MBE
	GROUP INC	BROOKLYN, NY MBE
		E WILLISTON, NY WBE
	INFORMATION SYSTEMS ESSENTIALS INC, DBA ISE OFFICE PLUS	BRONX, NY MBE
	INNOVATION OFFICE PRODUCTS INC	OZONE PARK, NY WBE
	Jam Specialty, DBA Maria Rabal	Nesconset, NY WBE
	Jamore Incorporated, DBA Republic Office Supply	Old Brookville, NY WBE
	Jason Office Products Inc	New York, NY WBE
	JFK OFFICE SUPERMARKET INC	JAMAICA, NY WBE
	Jobena Corporation,	Amherst, NY WBE

INFORMATION SYSTEMS ESSENTIALS INC, DBA ISE OFFICE PLUS	BRONX, NY	MBE
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JFK OFFICE SUPERMARKET INC	JAMAICA, NY	WBE
Jobena Corporation,	Amherst, NY	WBE

Questions ?

Diane DeSouza (718) 270-2799

DMC Procurement Training Webpage (link)

<http://www.downstate.edu/procurement/training.html>

