

Overview & Guidelines for
DMC User Departments
on
"Minority & Women Owned Business
Enterprises (MWBE)"

#### NYS Certified Minority & Women Owned Business

NYS Executive Law Article 15-A (link) and SUNY policy require all campuses and vendors/contractors with whom they do business, to make a *good faith effort* to procure materials, supplies, equipment, and services from NYS certified minority or women owned business (MWBEs) and meet established goals for MWBE participation in contracts.

Also, the procurement process must outline steps to be incompliance with Federal Equal Employment Opportunity Act of 1972 (link).



#### STATE UNIVERSITY OF NEW YORK – POLICY #7556

SUNY Policy Item 7556: Procurement Opportunities for New York State Certified Minority- and Women Owned Businesses (link).

It is the University's policy to take affirmative action to ensure that New York State certified minority- and women-owned business enterprises (M/WBEs) are given the opportunity to provide the University (SUNY) with commodities and services at competitive prices.



### **GOOD FAITH EFFORT**

All Procurements below <\$50,000 require that a **good faith effort** be afforded to the M/WBE vendor community.

DMC User departments should create, maintain and share with other User departments their M/WBE vendor list.

DMC User departments should encourage the vendor representatives to become NYS M/WBE certified

DMC User departments should use the ESD (Empire State Development) directory for MWBE availability.

http://www.esd.ny.gov/MWBE.html



## M/WBE Definitions

**Minority group member** – a United States citizen or permanent resident alien who is and can demonstrate membership in one of the following groups:(a) Black persons having origins in any of the Black African racial groups;(b) Hispanic persons of Mexican, Puerto Rican, Dominican, Cuban, Central or South American of either Indian or Hispanic origin, regardless of race;(c) Native American or Alaskan native persons having origins in any of the original peoples of North America;(d) Asian and Pacific Islander persons having origins in any of the Far East countries, South East Asia, the Indian subcontinent or the Pacific Islands.

Women-owned business enterprise - a business enterprise, including a sole proprietorship, partnership or corporation that is:(a) at least fifty-one percent owned by one or more United States citizens or permanent resident aliens who are women;(b) an enterprise in which the ownership interest of such women is real, substantial and continuing;(c) an enterprise in which such women ownership has and exercises the authority to control independently the day-to-day business decisions of the enterprise; and(d) an enterprise authorized to do business in this state and independently owned and operated





#### Our key objectives:

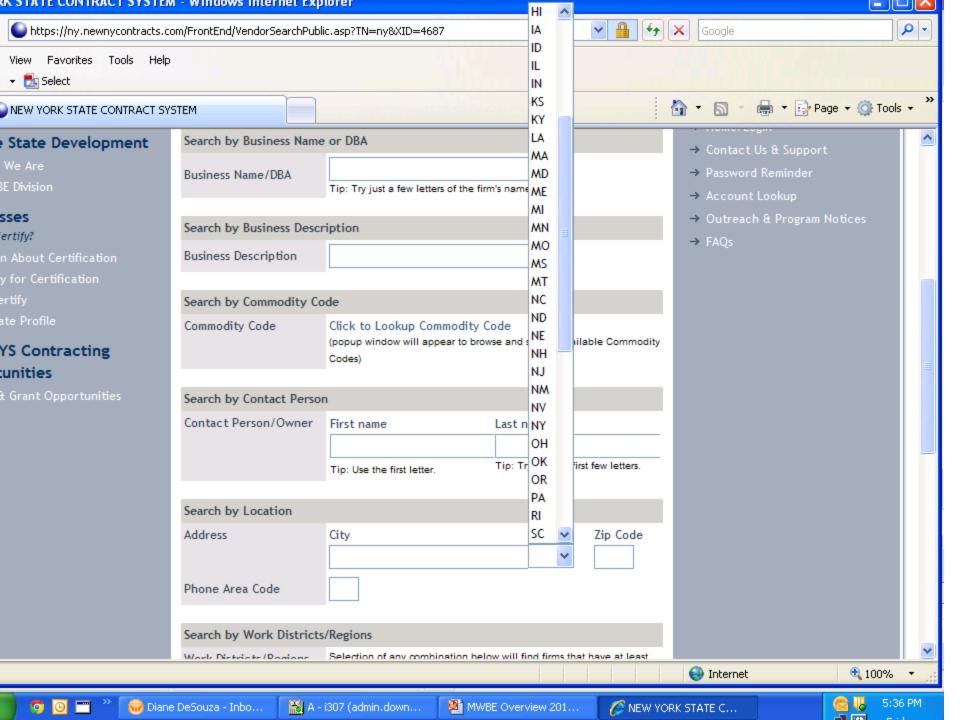
MWBE DIRECTORY

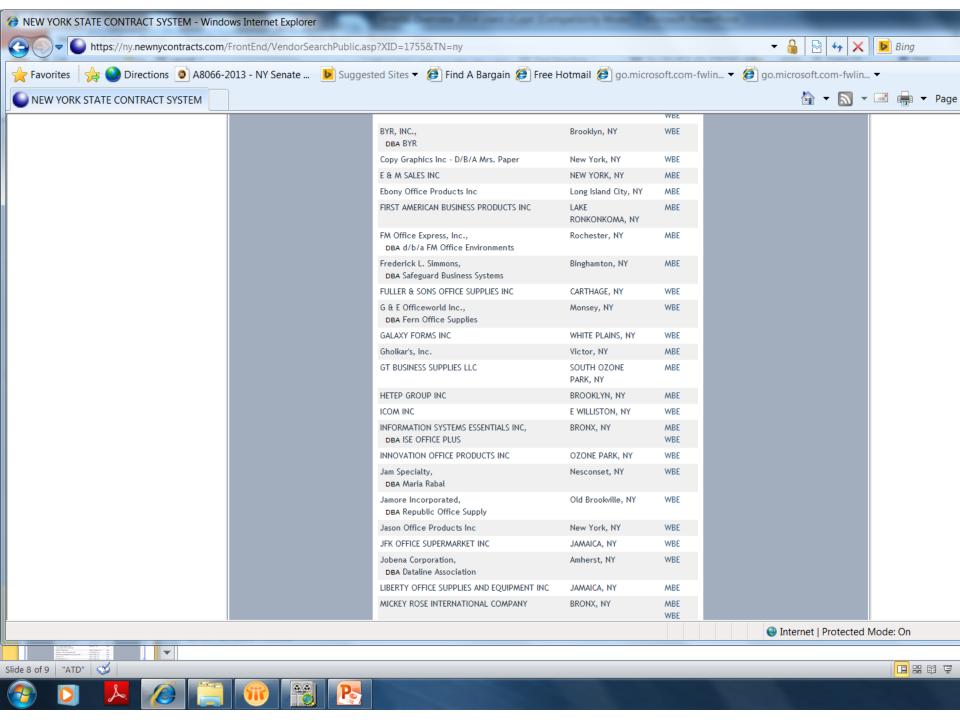
AGENCY UTILIZATION

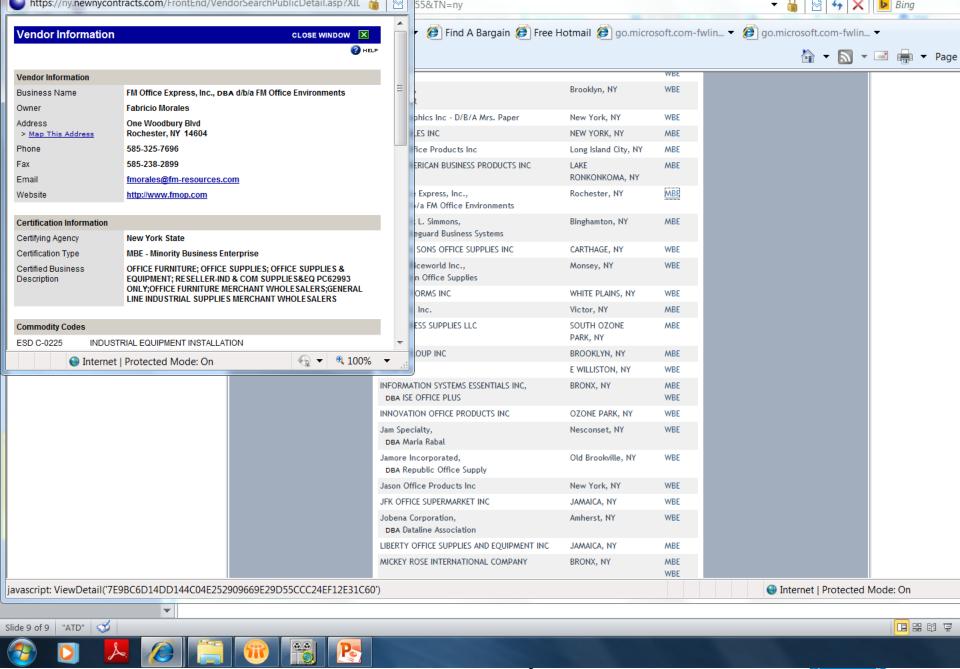
- To encourage and assist state agencies that are engaged in contracting activities to award a fair share of state contracts to MWBEs.
- To review applications by businesses seeking certification as an MWBE and to maintain a directory of certified MWBEs.
- To promote the business development of MWBEs through education and outreach to agencies and MWBEs.

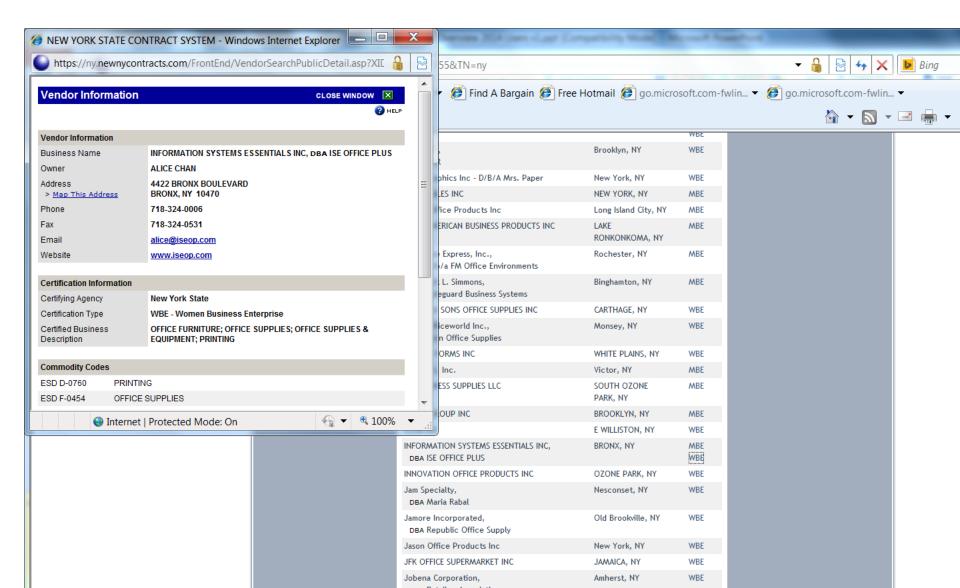












# Questions?

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DMC Procurement Training Webpage (link)

http://www.downstate.edu/procurement/training.html

