



## PROPERTY STATUS CHANGE REQUEST

Operating Location: \_\_\_\_\_ Date: \_\_\_\_\_

The Research Foundation (RF) of SUNY holds title to the equipment listed below. Such equipment was purchased from the RF award(s) indicated.

Award Number	RF Asset Number	Description	Cost

### Reason for Request:

Transfer title to SUNY: \_\_\_\_\_

Transfer title to another institution: \_\_\_\_\_

Return to Sponsor: Date: \_\_\_\_\_ Sponsor: \_\_\_\_\_

Obsolete / Scrap: \_\_\_\_\_

Sale of equipment: Date: \_\_\_\_\_ Amount: \_\_\_\_\_

Other: \_\_\_\_\_

### Transfer Approvals:

PROJECT DIRECTOR:	DATE:	DEPARTMENT CHAIRMAN:	DATE:
PROPERTY CONTROL OFFICER:	DATE:	RF OPERATIONS MANAGER:	DATE: