

FACULTY AND PROFESSIONAL STAFF OF THE COLLEGE OF MEDICINE
Minutes of the Semi-annual Assembly

April 13, 2011

Presiding Officer Miriam Feuerman called the meeting to order
Minutes of the previous meeting(December 1, 2010) were unanimously accepted

President's Report

Dr. LaRosa reminisced on his 11 years at Downstate. There hasn't been a year when the budget has not been cut and Medicaid hasn't been in jeopardy. Even with all the obstacles, Downstate is continuing to grow. If we stop growing, we will not survive. As everyone is aware, we are well on our way to merging our hospital with Long Island College Hospital. Here is the current update:

- 1) We received our certificate of need from Albany.
- 2) We have to finish the regulatory process with the Office of the State Comptroller.
- 3) Two court appearances:
 - a. Certify that the transfer is in keeping with all the applicable laws and regulations.
 - b. Approve the financial arrangements with Continuum.

Dr. LaRosa stated many people may be worried about the amount of debt we are taking on. Based on the financial future of Downstate in the next five years, we are better financially merging with LICH than not. The LICH merger is a major step in providing health care throughout Brooklyn. Downstate has an ambulatory care center in Bay Ridge. We are developing a strong relationship with Kingsbrook. In the future, some of our services may be at Kingsbrook. We have a fully certified school of Public Health. Dr. Imperato deserves all the credit. The health problems that Brooklyn has, that the rest of the city and state does not have, can only be addressed through public health education. We have come a long way as Brooklyn's academic medical center. Downstate is in the process of getting a contract to clean up the areas of the Brooklyn Army Terminal where we are planning to put the second phase of the Bio-Tech program. Dr. LaRosa thanked Dr. Cramer for raising enough money from non-SUNY sources to build the second phase of the Bio Tech.

Dean's Report

We are in compliance with LCME. The next site visit will be March 2013. The new curriculum will play a role in the next site visit. Dean Taylor thanked all who have been involved with the curriculum renewal.

One of our incoming students next year is one of two from NYS to be named a Rhodes Scholar. She has been deferred for one year to attend Oxford University. The other student is from Harvard. The academic building will be in front of the current building of the Basic Science building. There will be a floor for standardized patient experiences and a simulation center. There will be two floors for Research and the School of Public Health. The Hospital has funding to build a new ambulatory care building as well.

We have been struggling with an 18% cut in our budget for the last two years. It is not an easy thing to deal with. We are currently working with the Chairs and they are all committed to dealing with the budget cuts.

The Dean opened the floor for questions and answers.

A member of the audience asked Dean Taylor when the new building will go up. Dean Taylor stated that the new building will go up in the next five years. They are currently working on the interior design. There are concepts for the outside of the building and they are still deciding on what will go on each floor. The architect will be meeting with groups of faculty for input into the interior design. It will be approx. 18 months before constructions starts.

Dr. Feuerman introduced Dr. Sass for a discussion of the curriculum. Dr. Sass reported to the audience what the Curriculum Renewal committee has done. In the summer and fall, the committee developed a set of competencies for the new curriculum. The six competencies are:

Social and Community Context of Health Care
Medical Professionalism
Interpersonal & Communication Skills
Life –Long Learning & Problem Solving
Patient Care
Medical Knowledge

The committee is working on

- Pre-clerkship curriculum
- Prototype blocks demonstrating use of methods to teach and assess all competencies
- Proposals for 3rd and 4th years including basic science education

There will be a Curriculum Renewal Assembly on Thursday, December 16, 2010 in the Alumni Auditorium. Dr. Sass thanked the summer workgroup members.

Report of the Presiding Officer

Dr. Feuerman asked Dr. Powderly to make an announcement on the University Faculty Senate (UFS). Dr. Powderly stated she is a member of the Ethics Committee of the UFS. The UFS is SUNY-wide. It would be a great opportunity to meet other faculty members from other college. There are three openings for Downstate representatives on the UFS. Currently, Downstate has no representation. There are usually two to three meetings a year. In January, the meeting will be held in Binghamton. Dr. Feuerman asked the audience to send her an email if they are interested.

Recycling at Downstate

Dr. Feuerman is trying to arrange for recycling bins for all faculty members who are interested. Whoever is interested can leave their email address with her. A campus-wide email will be sent out when the bins are available. There are can and bottle recycling bins in the cafeteria.

Dr. Feuerman introduced the subcommittee chairs of the Executive Committee

<u>Chair</u>	<u>Committee</u>
Dr. Maja Nowakowski/Dr. Ivan Bodis-Wollner	Nomination
Dr. Christopher Roman	CAPQ (Academic and Professional Qualification)
Dr. Shirley Eisner	CEPC (Education Policy and Curriculum)
Dr. Matt Avitable	Faculty & Professional Staff
Vacant	Research, Resources and Budget
Dr. Charlene An	Student Admissions, Academic Standards and Student Activities
Dr. Allen Norin	By-laws Committee
Dr. Kathleen Powderly	Faculty-Student Relations

Dr. Feuerman asked Dr. Eisner to be the chair of CEPC. The CEPC will have a role in designing the protocol for interacting with the new curriculum. It will be an independent body giving faculty input into the design and evaluation of the new curriculum. She is waiting for a response for someone to chair the Research, Resources and Budget.

Reports of Subcommittee Chairs

CAPQ

Dr. Roman introduced the members of the CAPQ committee: Dr. Bonny Baron, Dr. Audree Bendo, Dr. Clinton Brown, Dr. Paul Harris, Dr. Douglas Lazzaro, (Vice Chair) Dr. Lisa Merlin, Dr. MAQ Siddiqui, Dr. Rebecca Twersky and Dr. Shahriar Zehtabchi.

This year, CAPQ has reviewed 6 recommendations for appointment and/or promotions. There have been 2 tenure reviews. Last year, the committee reviewed 29 promotions and/or appointments and 7 tenure recommendations. Currently, there are 4 tenure reviews in process. To date, there are 50 active dossiers that contain a current letter of justification from the Department chair, letters of recommendation, a CV or reprints. The CAPQ would like to stress the importance of a clear and updated CV. This only ensures a fair review of the candidate's qualifications. If the scholarly activities and teaching and service information are not clear, the recommendation will be tabled for clarification and the faculty member will be asked to provide a clearer CV in the required format.

FACULTY & PROFESSIONAL STAFF

Dr. Avitable introduced the members of the Faculty and Professional staff committee

Dr. Mary Ann Banerji	Medicine
Dr. Annette Ceratto	Surgery
Dr. John Hartung	Anesthesiology
Dr. Stephen Fox	Physiology/Pharmacology
Dr. Todd Sacktor	Physiology/Pharmacology
Dr. Matthew Avitable	Scientific Computing

Dr. Twersky is not on the committee, but she helped Dr. Avitable with the survey. 19 surveys were sent out to the junior faculty of the Basic Science departments; there were 12 responses.

Dr. Feuerman ended the meeting by presenting the goals for the Executive Committee:

- Improve communication between the administration and the faculty
- Improve access to common resources and core facilities
- Improve communication amongst faculty