

# **Minutes of the Faculty and Professional Staff of the College of Medicine and the Center-wide Faculty and Professional Staff Assembly**

## **December 8, 2015**

Presiding Officer of the Center-wide Committee, Dr. Stephan Rinnert called the meeting to order. Minutes of the previous meeting were unanimously accepted.

### **Presiding Officer of the Center-wide Committee's Report**

Dr. Rinnert stated that President Williams will submit his letter of resignation to the Board of Trustees at the Global Center at 3pm today and will officially announce it in the next few days. Dr. Rinnert stated he asked President Williams why he was resigning and was told the following, "Downstate is going in the right direction but in order to be successful, he needed the tools that Albany, the Chancellor and the Board of Trustee were not willing to give him." Dr. Williams will stay until the end of the academic year.

Dr. Rinnert stated that the Center-wide committee helps to develop and implement programs and policies. If anyone is interested in reading more about the Center-wide committee, there is more information on the website.

Dr. Rinnert met with President Williams last month and has provided an update from the meeting.

- 1) There were discussions regarding hiring a provost for Downstate. Dr. Rinnert stated that the administrative structure will remain the same and Downstate will not hire a provost.
- 2) The plan to collaborate with University of Albany on an administrative level has been tabled. Geographic distance was a factor.
- 3) There was a discussion regarding a virtual campus with shared clinical and other services within the institutions in Brooklyn. Downstate and Kings County would be the centerpiece with other HHC hospitals and private institutions that do not have any affiliation with larger medical centers. At this time, this plan has not happened.
- 4) The office of Faculty Affairs has received positive responses and will hire a new person.
- 5) Dr. Rinnert stated that the new building should be completed by Fall 2016. It was delayed because Downstate is working with it's 3<sup>rd</sup> contractor and the building is 300 days behind schedule.
- 7) The search firm Korn Ferry will be assisting with in-house searches.

## **Presiding Officer of the Executive Committee Report**

Dr. Norin presented the Executive Committee's website.

Dr. Norin stated that Research Committee, chaired by Dr. Gintzler, has met one time with the Dean with issues regarding the change of administration. The Research committee will be dealing with that and interacting with the Dean on research-related issues.

### **CEPC**

Dr. Norin presented the report on behalf of Dr. Eisner.

The committee has met 3 times this year. The committee is involved in educational policy and curriculum and has been doing a tremendous amount of work. The mission of the CEPC is to ensure that teaching faculty have a voice and are represented in curriculum and education policy decisions made by the Dean's Council and serve as an independent oversight committee on curriculum and educational policy. The committee continues to serve as a conduit for information between teaching faculty and the leadership of the integrated pathways curriculum. CEPC encourage teaching faculty to reach out to them on curriculum and policy issues that are of concern to them that are not addressed by other avenues. The committee function continue to evolve as the unit and clerkship curriculum evaluation process continues to become more robust under the direction of the Dean's Council.

### **Dean's Report**

Dean Sass presented the report on behalf of Dean Pato since he was unable to attend. She reported that the Dean held a series of town hall meetings with "Learning, Caring and Discovery" as his theme. The Dean is excited about focusing his efforts in Brooklyn and serving the community.

The new academic building will not be running operationally until 2017. The President's Office is putting together clusters of faculty recommend by the Deans to work on issues like the Sim lab, the SP center and classroom services operations. The committee will be mobilized shortly.

The Integrated Pathways Curriculum enrolled it's 3<sup>rd</sup> class in August.

### **CAPQ**

Dr. Rinnert stated that the committee was charged by the Dean to review the CAPQ guidelines and tenure process. The Exective Committee, as per the bylaws, put together a committee to review guidelines.

CAPQ meets once a month and has reviewed 4 recommendations for promotion and one recommendation for tenure. These will be put on hold until new guidelines are further discussed.

### **FPPPA**

Dr. Banerji stated that the committee is reviewing guidelines for promotion and tenure. The committee is reviewing criteria from SUNY institutions and some outside the SUNY system.

Respectfully submitted,

Kathleen E. Powderly, PhD  
Secretary, Executive Committee, College of Medicine