

**Minutes of the meeting of the  
Executive Committee**  
SUNY-Downstate College of Medicine  
November 6, 2017

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**Present: C. Brown, R. Jackman, M. Nowakowski, S. Miller, R. Gupta, H. Siddiqi,  
R. Viswanathan, L Merlin**

The meeting was called to order by Dr. Brown and minutes were approved

**Presiding Officer's Report**

Dr. Brown announced that Dr. Merlin is the new chair of CAPQ.

The tentative dates for the Semi-Annual Meeting are November 15 or November 29. Dr. Brown stated that he would speak to Dr. Joks for more information.

**New Business**

R. Jackman stated that she was charged with looking at salary inequity at SUNY Downstate. She looked at information from other SUNY and CUNY campuses as well as information from SUNY Downstate. It was recommended that she contact the Head of Human Resources, Judith Dorsey for more information, which she did. Unfortunately, at this time, Human Resources was in the process of conducting another survey and was unable to assist R. Jackman at this time. R. Jackman stated that Ms. Dorsey would follow up with her.

Dr. Brown will speak to the President regarding parking.

Dr. Brown will speak to Dr. Supino regarding the IRB, and hopefully, she will come to the Executive Committee to discuss IRB policies.

Respectfully submitted,

Kathleen E. Powderly, PhD