

**Minutes of the meeting of the
Executive Committee**
SUNY-Downstate College of Medicine
October 17, 2016

Present: C. Brown, K. Powderly, S. Eisner, D. Lemke, P. Maccabee, M. Hammerschlag, I. Bodis-Wollner, V. Anderson, R. Kollmar, S. Miller, H. Siddiqi, R. Viswanathan, H. Durkin, A. Norin, H. Moreno, K. Perkins, R. Joks

The meeting was called to order by Dr. Brown and minutes were approved.

Presiding Officer's Report

Dr. Brown stated that he met with Dean Pato and discussed various topics. One of the items was promotion and tenure. Dean Pato reported that 50 faculty members are overdue for tenure consideration. Dean Pato would like to address that issue by requesting a tenure package by a specified date or switching the faculty member to a clinical track. Dr. Brown stated his concerns about this is if the faculty member does not receive tenure, then he/she would have to leave or switch to a clinical track. If the faculty member switches to a clinical track, then they are considered to be on a 3-year term appointment. If that faculty member has an unsatisfactory evaluation, then the faculty member can be terminated.

The Executive Committee had an extended discussion on the topic of tenure and suggested that the Dean should be invited to the Executive Committee to discuss this.

Dr. Brown stated that there are three finalists in the search for the Chair of Surgery and there are five finalists in the search for President. The finalists will be coming to Downstate to see the campus and meet with faculty.

CAPQ

Dr. Perkins, who is the new chair of CAPQ, stated that the CAPQ has not received the new guidelines. Dr. Norin reported that the Executive Committee voted to approve the new guidelines and they were submitted to the Dean for review. Dr. Norin will follow up on this.

Faculty-Student Relations

Dr. Powderly stated that she had asked Dr. Putman, Dean of Students, to speak to the Executive Committee to discussed inviting faculty from the Executive Committee to the white coat ceremony.

The College of Medicine has approved an Ethics pathway developed by a group of students in collaboration with Dr. Powderly.

Dr. Powderly reported that the Brooklyn Free Clinic is again raising funds via the NYC Marathon. A group of students are running the marathon to support BFC. The students have drafted an email to be sent to faculty to seek their support. The Executive Committee endorsed sending this email.

Respectfully submitted,
Kathleen E. Powderly, PhD