

Minutes of the meeting of the
Executive Committee
SUNY-Downstate College of Medicine
May 5, 2015

Present: A. Norin, H. Durkin, J. Schechter, R. Kollmar, H. Siddiqi, K. Williams, M. Hammerschlag, R. Viswanathan, C. Brown, S. Eisner, R. Joks, D. Lemke, V. Anderson

Presiding Officer's

Dr. Norin stated that since the Executive Committee does not have a chair for the Student Admissions, Academic Standards and Student Activities, he has been filling in. Dr. Norin stated that Dr. Brown would be assisting him. Dr. Norin has met with Dr. Gerber who is co-chair of the admission committee. Dr. Gerber gave Dr. Norin a brief summary of their activities.

- 1) 5000 applicants have applied for a slot in the medical school. There are increasing the number of position to 200 students (this will include a roll over of less than 5 students from the previous years).
- 2) They have conducted 1,052 interviews.
- 3) The GPA of students applying to the medical school has risen to 3.5 If the GPA is under 3.0, the perspective student will not receive an interview.
- 4) There is a fast track admission. Students with a GPA of 3.5 and 10 in every category in the MCAT are granted an interview.
- 5) The interview period starts around Labor Day and ends in April.
- 6) Last year 14 students who received acceptance letters to the MD/PhD program turned down their offers. As per the April 6, 2015 meeting, Guest speaker, Dr. Mark Stewart, Dean of the Graduate School, stated that he believes that the students who rejected the MD/PhD program at SUNY Downstate did it because of the lack of a critical mass of research faculty. This year they have set aside 7 positions for the MD/PhD program.

Search for Dean of College of Medicine

Dr. Norin stated that there are three names that have been submitted to the President. The candidates are from Massachusetts, Stony Brook and California.

Dr. Norin stated that he had several discussions with both Dr. Stewart and Dr. Cramer. There was a grant opportunity which included getting matching funds. Dr. Cramer wanted to put it in, with Dr. Stewart's help but funds have to be matched. The people who run the state grants stated that Dr. Cramer could use the incubator as collateral. Dr. Norin stated that Dr. Williams has decided that they should not apply for the matching funds.

Sub Committee Reports

CEPC

Dr. Eisner stated that although Downstate has not received the official report from LCME, her understanding is that the site visit went fine. Dr. Sass was very pleased. Downstate received a short unofficial paragraph stating that the initial response was very favorable. The only issue that was not addressed was the foundation segment review or a curriculum review (for all four

years.) in the new curriculum. Dr. Keith Williams is on the committee responsible for undertaking a segment review of foundations.

CEPC has evolved to a less frequent schedule because their role has been changed. They are focusing on curricular issues that need to be addressed with the Dean's Council, Unit Directors and all the leadership. The concern is how to deal with the issue of running the curriculum effectively.

CEPC has 4 new members. On Thursday, there will be meeting with Foundation II students to discuss their preparedness for the Step 1 exam and how well did the new curriculum prepare them for it. Results for the Step 1 exam are coming in next week. Dr. Eisner asked Executive Committee members who are involved in teaching multiple units and creating summative questions for the foundation curriculum to attend the meeting. It will be held in BSB 2-5 at 3:30pm.

CAPO

Dr. Keith Williams stated the committee met with Dean Sass last month to discuss the process of criteria for promotions and tenure because of the timeliness of tenure packages not being processed. Currently there are 6 tenure packages up for review.

Dr. Williams stated he spoke to Dean Sass recently and was told that the tenure packages are on the President's desk for the final signoff.

Drs. Williams and Brown are presenting at the Faculty Development Promotion First Annual Excellence in Education Awards, Presentation, and Reception. There will be an awards event in the beginning and then a Promotion, Tenure & Your Professional Development Plan event at 4pm. The Deans of the Colleges and Schools of Downstate will be there. The event will be on Wednesday, May 14, 2015

New Business

Dr. Twersky, who was the chair of the Faculty and Professional Staff committee, has resigned from Downstate. Currently there is a vacancy and Dr. Norin stated that as per bylaws, if she left in February, then the Executive Committee could have appointed someone. Since there will be a combined meeting with the Centerwide Committee in June, we will ask for nominations from the floor. Dr. Norin stated that he is working with the Centerwide Committee on getting a date. Once a date has been set, Dr. Norin will email the date to the Executive Committee members. If he is unsuccessful with getting a date from the Centerwide, he will proceed to have a semi-annual meeting and try to schedule Dean Sass.

Dr. Norin asked the committee to approve his appointment of Dr. Steven Kang as co-chair of the nomination committee. Dr. Norin stated that since Dr. Kang had been nominated and accepted the position as chair of the nomination committee for the Centerwide Committee, it made sense to him to appoint him co-chair of the nomination committee for the Executive committee. The Executive Committee approved his request.

Dr. Durkin stated that there is going to be a Vice-Chancellor for Research of all the SUNY campuses. They expect in the next few years that all lecturers will disappear. Everything will be conducted on SUNY online, which is developing very fast. Most of the teaching will be small group and they may eliminate semesters.

Respectfully submitted,
Kathleen E. Powderly, PhD

