

## AGENDA

- Strategy for an independent curriculum evaluation

The Dean's Council made a recent decision that an analysis of each unit will be prepared by each Unit Director, to include an assessment of medical knowledge gaps and redundancies, sequencing and integration with other units, and recommendations for improvements for next year. This evaluation by the unit director would be based on weekly random sample student evaluations and notes made by the unit director as activities are implemented. Participating faculty would be encouraged to email comments and suggestions to the unit director. It was implied that the evaluation of the curriculum at the end of Foundations 1 and then again after Foundations 2 would be made by the Associate Dean of Foundations of Medicine, John Lewis.

Members that attended the CEPC meeting confirmed the commitment of CEPC to provide independent oversight of the efficacy of the new medical school curriculum and to insure that faculty involved in medical education have a voice that is represented in curriculum and educational policy decisions made by the Dean's Council. The following was proposed:

1. Weekly data collected by the Office of Medical Education sampling student evaluations of the IPC should be made available to CEPC [in the middle of each unit and at the completion of the unit].
2. CEPC would receive a copy of the Unit Director's Report to the Dean's Council. Schedule to be decided.
3. A suggestion was made that select MS4 students or participating faculty from other units could be used as observers to sit in on small group sessions, including PBL, and lectures. There are some faculty from Units 5 and 6 who are doing little to no COM teaching in the 2013/2014 academic year and who do not have clinical or research responsibilities. (MS4 students were extremely enthusiastic about participating, although it was acknowledged that there would be some resistance by facilitators to the presence of observers. Nonetheless, this is already a practice in lectures and some small group sessions. Students welcomed the presence of an observer and in general, did not foresee resistance from their classmates.)
4. A CEPC representative will continue to be invited to attend SLC meetings with Unit Directors and the Associate Dean of Foundations of Medicine, as in the previous curriculum. Notes submitted by the SLC before and after these meetings should also be emailed to CEPC. Other survey data collected by the SLC could be made available to CEPC.
5. CEPC would seek approval from the Executive Committee to open an IPC Faculty Discussion Forum on PRIME similar to that used by the students. Some think that it should not be anonymous.
6. Each year CEPC would continue to receive copies of the USMLE Step 1 and 2 (CS and CK) results, AAMC GQ survey, and the Residency Program Directors and PGY-I reports prepared by the OME annually.

**Next Meeting: Thursday, October 31 at 4PM**

**Committee on Education Policy and Curriculum (CEPC) Roster:**

Dr. Lee Eisner, Chairman (Cell Biology)  
Dr. Sabina Hrabetova (Cell Biology)  
Dr. Sheldon Landesman (Medicine) new member 10/1/13  
Dr. Jenny Libien (Pathology and Neurology)  
Dr. Steven Ostrow (Radiology and Cell Biology)  
Dr. Rikki Ovitsh (Pediatrics)  
Dr. Katherine Perkins (Physiology and Pharmacology)  
Dr. Bram Trauner (Medicine)

Mr. Joshua Lampert MS3  
Mr. John Odackal MS3  
Ms. Sue Hahn MS4  
Ms. Kristin Twomey MS4  
Ms. Kat Jong MS2  
Mr. Schuyler Tong MS2