

**Minutes of the meeting of the
Executive Committee
of the SUNY-Downstate College of Medicine
June 11, 2012**

Present: M. Feuerman, M. Nowakowski, S. Eisner, R. Twersky, S. Rinnert, P. Maccabee, M. Hammerschlag, A. Norin, V. Anderson, S. Miller, R. Joks, H. Durkin

The meeting was called to order by Dr. Feuerman; minutes were approved with revisions.

Presiding Officer's Report

Dr. Feuerman stated that the Dean would like to meet with members of the Executive committee. All agreed to meet with the Dean. Dr. Feuerman will schedule the meeting for a Monday between June 25 and July 31.

Dr. Anderson stated that there should be a calendar with current events posted. Dr. Feuerman stated she discussed this issue with Dr. Winant. Dr. Winant stated that Classroom Services has a feature in the software for public view, but had concerns on how faculty members will view this information.

Subcommittee Reports

Nominations

The election is now in progress. It was to start on June 6, but due to technical reasons, the elections started on June 7. Drs. Twersky and Rinnert stated they were able to vote on both days. Dr. Feuerman asked Angela to contact the voting company to verify the start date and the validity of the election.

Research, Resources and Budget

Dr. Durkin stated that her committee is working on a website for medical and other students to find mentors. Dean Taylor will review the website when it is completed.

CEPC

CEPC had two additional meetings regarding lecture notes and molecules to cells. The students are given lecture notes in the first two years. Students are given substantial amounts of information, reading packages and a course outline. Faculty working on the new curriculum felt that students should "find their own way" and no lecture notes or reading material should be given to them, which the CEPC committee did not agree to. Students should use learning objectives. Where chapters are not well written, lecture notes can be provided. The students on the committee felt that guidance could be given to them.

On May 22nd there was a Meeting with the Molecules to Cells Unit 2 Design Team of New Curriculum. Dr Feuerman presented on the division of sub units and their arrangements.

On May 31st, Dr. Macrae presented a package of two-week elective proposals to CEPC for approval. The committee was disappointed in the learning objectives that were in the proposals. The objectives require students to list names of journals to describe and identify “things”. The learning objectives do not require direct patient interaction. The student members of the committee stated that they have been taught how to do focused physical exams in MS2 and felt that the specialized electives should give them the opportunity to be able to learn and practice on a patient. The CEPC committee has offered to work with Dr. Macrae and contact the course directors to revise the electives, which should include patient interaction.

Faculty & Professional Staff

The LCME report is completed.

New Business

The student- faculty picnic was held on June 8. Unfortunately not many faculty members attended.

Respectfully submitted,

Kathleen E. Powderly, PhD