

**Minutes** of the meeting of the  
**Executive Committee**  
of the SUNY-Downstate College of Medicine  
April 2, 2012

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**Present: M. Feuerman, K. Powderly, M. Nowakowski, S. Eisner, S. Rinner, R. Twersky, M. Hammerschlag I. Bodis-Wollner, E. Quadros, A. Norin V. Anderson, S. Miller, S. Ostrow, R. Joks**

The meeting was called to order by Dr. Feuerman; minutes were approved.

**Presiding Officer's Report**

As discussed at the last Executive Committee meeting, ASMA has given Downstate a D rating. Several emails were sent out in regards to this matter. Dr. Feuerman received a response from Dr. Wadowski and was assured that Downstate ratings will improve in the future.

**Subcommittee Reports**

**Nominations**

Dr. Nowakowski presented a list of nominees for the Executive Committee and CAPQ.

**CAPQ Candidates**

Michael Augenbraun	Medicine
William Brunken	Ophthalmology
Jason Lazar	Medicine
Paul Maccabee	Neurology
Keith Williams	Phys/Pharm
Xian-Cheng Jiang	Cell Biology
Stephan Rinnert	Emergency Medicine (Affiliate – KCH)

**Executive Committee Candidates**

Presiding Officer-Elect	Allen Norin	Cell Biology
Basic Sciences	Helen Durkin	Pathology
	Shirley Eisner	Cell Biology
Clinical Sciences	Ivan Bodis-Wollner	Ophthalmology
	Margaret Hammerschlag	Pediatrics
	Ivan Hand	Pediatrics
	Michael Lanigan	Emergency Med
	Paul Maccabee	Neurology
	Eric Morley	Emergency Med
	Michael Secko	Emergency Med
Rebecca Twersky	Anesthesiology	

**Faculty and Student Relations**

On March 21, the Brooklyn Free Clinic held an annual benefit in Park Slope. There was a band composed of first year students as well as a student DJ. There was an auction and a raffle with prizes. The students designed a t-shirt which sold for \$15 dollars. There were generous donations and the BFC raised over \$4,500 dollars for their clinic. They received over \$600 dollars from faculty members who responded to the email announcement. The event was attended by 200 students and a few faculty members. The benefit was a great success this year, but the students would welcome more faculty support. The Executive Committee agreed to invite the BFC students to present at the Semi-Annual Faculty Assembly.

In regards to the question about the Brooklyn Free Clinic and electives, students who participate do not get credit. The BFC is considered a non-credit elective.

**CEPC**

Dr. Eisner stated that members of CEPC requested a meeting with the Unit 1 designing team to get a progress report on the new curriculum. The meeting was held on March 15 and was attended by Drs. Sass, Williams, Lewis, and other members of the designing team. They presented an overview of Unit 1. Some of the members of CEPC felt confused about certain aspects of Unit 1. After a lengthy discussion, members of the CEPC committee felt that medical students should be asked for guidance with designing the new curriculum.

**Bylaws**

Dr. Norin presented the Executive Committee a revised version of the ByLaws. Dr. Norin asked the committee to approve the amendments so they could be presented at the Semi-Annual Meeting for a vote. This motion was approved.

**New Business**

The Semi-Annual Meeting will be held on Wednesday, April 18, 2012 in Lecture Hall 1A at 3:30pm. Dr. Feuerman asked for all chairs to submit a report.

Respectfully submitted,

Kathleen E. Powderly, PhD