

**Minutes of the meeting of the
Executive Committee
of the SUNY-Downstate College of Medicine
January 9, 2012**

Present: M. Feuerman, K. Powderly, M. Nowakowski, S. Eisner, S. Rinnert, P. Maccabee, M. Hammerschlag, I. Bodis-Wollner, A. Norin, V. Anderson, H. Durkin, M. Silverberg

The meeting was called to order by Dr. Feuerman; minutes were approved.

Sub-Committee Reports

Nominations

Dr. Feuerman asked Dr. Nowakowski to start working on recruiting faculty for the Executive Committee. Dr. Nowakowski asked each member of the committee to suggest someone who might be interested in the Executive Committee. Angela will provide a list of terms that are expiring.

Research

Drs. Durkin, Minkoff and Stewart each provided funding toward the new flow cytometer and received matching funds. Dr. Durkin thanked John Allen, Steve Fawkes and members of the Dean's office for helping her towards this project. Dr. Durkin stated that she is working on a cell sorter.

The research committee is working on a website. Dr. Durkin has recruited a former student to work on the website.

CEPC

Dr. Eisner stated that the steering committee for the new curriculum has recommended a decision to change the grading system for the pre-clinical years from fail, pass, high pass, honors, to pass/fail. At the end of the foundation years, there will be an option for giving students honors. The committee of Assessment and Evaluation felt that by switching to a pass/fail option, it could reduce stress for the medical students. The Executive Committee is being asked to approve this change. They felt that there was no dialogue with the faculty regarding this decision. Also, they wanted more evidence to back up this decision. Dr. Feuerman stated some information regarding this proposal was in Doc 2 and was approved by this committee. The Executive Committee felt that it would have been good for the members of the Steering Committee to meet with them to discuss this change. The Committee decided not to approve this proposal until more information is provided. The Executive Committee would like to meet with both the CEPC and the Steering Committee for clarification of this proposal. Dr. Feuerman will request that Dr. Papp attend the special meeting and will arrange it.

The Dean has appointed a new block director for the hematology-oncology block.

Faculty Staff

Dr. Powderly spoke to the head of Med Council in regards to the possible activities for 2012. The following items were mentioned:

- 1) Brooklyn Free Clinic. A fundraiser was done last year and the Med Council thought it would be a great idea to repeat it again. This year they hope to get more faculty involvement.
- 2) Creating a website. This website can advertise opportunities for faculty mentorship opportunities.

Old Business

The newsletter is still in progress

New Business

Dr. Feuerman is trying to recruit someone to chair the faculty and professional staff, personnel, policies, promotions, and appointment subcommittee.

Dr. Feuerman stated that there was some inconsistency in the CAPQ bylaws. It seems that the CAPQ committee is working independently when it is supposed to be guided by the faculty and professional staff, personnel, policies, promotions, and appointment subcommittee. The CAPQ is a sub committee of the Executive Committee, in which, they are supposed to consult with the Executive Committee. Dr. Powderly suggested that the Executive Committee invite Dr. Lazzaro to the next meeting to provide some clarification. Dr. Feuerman stated she will invite Dr. Lazzaro to the next meeting.

As mentioned at previous meetings, there has been a request to implement a teaching tenure track. Dr. Feuerman asked Dr. Barbara Delano to form an ad hoc committee. This ad hoc committee will investigate to see if other schools have a teaching tenure track line. Currently there is a non tenure track line.

Respectfully submitted,

Kathleen E. Powderly, PhD