

**Minutes of the meeting of the  
Executive Committee  
of the SUNY-Downstate College of Medicine  
February 1, 2010**

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**Present: S. Rinnert, K. Powderly, M. Nowakowski, S. Eisner, R. Twersky, N. Gabbur, I. Bodis-Wollner, C. Doty, A. Norin, V. Anderson, R. Viswanathan, E. Quadros, R. Joks, M. Avitable**

**Presiding Officer's Report**

Minutes were reviewed by Dr. Rinnert and revisions were made. Minutes accepted with revisions. Dr. Rinnert stated that he met with the Dean and it went very well. The Dean is very supportive of faculty governance. He is going to bring up the CME reimbursement with Kings County. He does not handle the finance committee but it is controlled by Ivan Lisnitzer and Paul Davis for all of Downstate. He would support us if we wanted to send a representative from this committee to attend the meetings to discuss faculty expenditures. The Dean suggested that he and Ross Clinchy attend the Executive Committee. There is a 14 % budget cut to SUNY. No one has gotten laid off so far, but he can't make any promises in the future. The next thing on his agenda was curriculum reform. The Dean wants all faculty to get involved.

The School of Public Health hosted last month's faculty development. The topic was Learning Styles. It went well. Many of the Executive Committee felt that it was not well advertised and the advertisements were not clear to many. Angela stated that she sent the advertisement in a timely manner. She also explained the concept of the grand rounds which was online learning. Dr. Rinnert stated that we have to constantly advertise so everyone can be aware of upcoming events.

Dr Viswanathan stated that on April 14, 2010 at 1pm, Dr. Leah Dickstein will speak at the Psychiatry Grand Rounds.

Dr. Powderly announced there will be an event on Feb 11' 2010 for the SUNY Downstate sesquicentennial and the anniversary of the Division of Humanities in Medicine. The topic is Cutting Edge Issues in Contemporary Bioethics. Dr. Rinnert asked that this be used as faculty development.

**Sub-Committee Reports**

**Nominations**

Dr Rinnert stated that we should start with soon with nominations. Dr. Nowakowski requested a list of positions that will be available. The one position that will be open is the presiding officer elect.

**Faculty & Professional Staff**

Dr. Avitable handed out the survey for the committee to review. He met with the Dean who was very supportive of this. The Dean would like to see the results of the survey. Dr. Avitable asked the committee to email him with comments and suggestions.

**Academic Standards and Admissions**

No report

**By-Laws**

No meeting.

**Research Resource and Budget**

Dr. Rinnert stated that he is going to talk to Ross Clinchy to see if Dr. Quadros can join his committee.

## **CAPO**

No Report

## **CEPC**

The committee is focusing on issues of electives and how they are structured and reviewed. This will help make recommendations for the new curriculum. This was mentioned at the steering committee for the curriculum renewal as well. One of the things that came up at the last CEPC meeting was creating the career exposure electives, which are very short four to five hours electives where students can gain knowledge. The students are not graded, it is not registered and the career exposure is not added to the transcript. A question was raised about indemnification if they are not registered. The career exposure is supposed to be just for observation. The indemnification is only for students who are registered. No one is clear about the policies and procedures. Ann Shonbrun from the Registrar's office is going to contact a lawyer to get information. Dr. Rinnert stated there is no need to contact a lawyer for this. Dr. Rinnert stated that medical students should not have a problem with "shadowing" faculty members. It was mentioned that if a clinician is concerned with having students observing, then the clinician can decline the request. Dr. Williams stated he would like more faculty members to participate with curriculum renewal.

## **Committee on Student Activities and Faculty-Student Relations**

No Report

## **New Business**

Dr. Rinnert stated that we have to start to prepare for the Semi-Annual Faculty Assembly. It was mentioned that the slate has to be ready to be presented. Hopefully the bylaws can be updated. The dates which the committee suggested are:

May 12<sup>th</sup>

May 18<sup>th</sup>

June 2<sup>nd</sup>

The next meeting will be held on March 1 at 3:30 pm.

Respectfully submitted,

Kathleen E. Powderly, PhD