

**Minutes of the meeting of the
Executive Committee
Of the SUNY-Downstate College of Medicine
June 8, 2009**

**Present: S. Rinnert, H. Durkin, M. Nowakowski, S. Eisner, N Gabbur, E. Dinkevich,
I. Bodis-Wollner, G. Conyers, E. Quadros, K. Williams, P. O'Neill, C. An**

The meeting was called to order by Dr. Stephan Rinnert; minutes of the previous meeting were approved.

Presiding Officer's Report

The Faculty Club Meeting is scheduled for June 26, 2009 in the Special Functions Room. On July 8, there will be a Brown Bag Lunch on Prime at noon in the Medical Informatics Lab in the Educational Building. The Faculty Staff Assembly is on Thursday June 11th at 3:30pm in Lecture Hall 4.

The money was approved for the new building. The amount is 100 million dollars. The building will be environmentally friendly. The simulation center, which is in the Library, will be moved to the new building. The state will not fund two simulation labs. The building will include a teaching and research space.

The Faculty Development Conference was successful. The Faculty Development Initiative will ask for funding for the "Brown Bag Lunch" series. Jim Neil from ECT department will be presenting the first brown bag lunch on Prime. There will also be a monthly faculty development grand rounds with participation from various departments including the library, COM and College of Nursing.

Sub Committee Reports

CAPO – no report

By-Laws - Jack Termine has decided to withdraw for personal reasons. The Executive Committee is in the process of looking for someone to take over the bylaws.

CEPC – There will be an open meeting with faculty at the end of the month or the first week in July. One of the discussions will be creating a template containing chains of commands. Most of the faculty has shown no interest in the curriculum renewal. There is no student representation for the curriculum review. CEPC would prefer students to attend so they will become aware of the changes in the curriculum.

Academic Standards

Big topics for the curriculum review are dress codes and professionalism. There is no mention of dress codes and professionalism in the current handbook. At the next curriculum review meeting, Dr. Terracina will be asked about these issues.

Nominations

There is no formal list for nominations. They will be solicited from the floor at the Faculty Assembly. There are several faculty and staff members the committee would like to nominate; this will be done at the Assembly.

New Business

There are issues with communication and support for grant writing in the Research Office/IRB. John Allen will be invited to the next meeting. Drs. Gerber and Terracina will also be invited to a future meeting.

Next Meeting: July 13, 2009 at 3:30PM

Respectfully submitted,

Kathleen E. Powderly, PhD