

**Minutes of the meeting of the
Executive Committee
of the SUNY-Downstate College of Medicine
March 9, 2009**

Present: S. Rinnert, P. Sass, K. Powderly, H. Durkin, R. Twersky, I. Bodis-Wollner, M. Banerji, J. Termine, E. Quadros, R. Sinert, and M. Feuerman

The meeting was called to order by Dr. Stephan Rinnert; minutes of the previous meeting were approved.

Presiding Officer's Report

Dr. Sass announced a health education grand rounds would be held on March 31, 2009 in Lecture Hall 6 from noon-1:30pm. The speaker, from Mount Sinai School of Medicine, will speak about an educational initiative in anatomy. All are encouraged to attend.

The new academic building is in limbo because of the budget; stimulus money may help, but that is not yet known. Dr. Rinnert will meet with Ivan Lisnitzer re: this. There was a visit to Thomas Jefferson Univ. which has a beautiful space. There is a need for fundraising for this initiative.

Dr. Rinnert met with John and Aaron from Bio-Medical Communication in regards to creating a website for Faculty Development. We need to come up with information before the site can be created.

Planning for the Faculty Development Conference, which will be held on April 28, 2009, is progressing. There are 4 speakers. There will be one key note speaker and then we will break up into groups.

The Faculty Club is slowly catching on. It was held on Friday Feb 27, 2009. The next Faculty Club is March 27, 2009 at 4pm. We are considering changing the date from Fridays to Thursdays for religious considerations.

Sub-Committee Reports

Research Resource and Budget

The sub-committee has not met. Dr. Rinnert met with Dr. Taylor who is setting up a new research group in response to our memo from last year.

Committee on Student Activities and Faculty-Student Relations

Dr. Powderly reported that a meeting will be scheduled soon. There has been a delay in recruiting student members, but Med Council is selecting some. Winter Ball was discussed as an example of an activity which could have more faculty involvement. There are faculty members who attend this event, but it is the same faculty every year. The Dean should suggest that faculty members attend. Dr. The cost for the event is \$100 for staff and faculty and \$ 35 -40 for students. Dr Rinnart suggested that a faculty member could sponsor a student.

By-Laws

Jack Termine reported on the by-laws sub-committee. He stated that he is the by-laws representative for the Centerwide and James Darrow will represent COM by-laws to avoid a conflict of interest.

The Centerwide by-laws committee met in February and is preparing to tackle a number of issues that exist with their by-laws. Our interest is in the number of representatives required by each constituency. Once that is resolved, COM by-laws sub-committee will resume meeting and tackle that issue. The next Centerwide by-laws meeting is scheduled for 3/12.

Jack also reported on the Sesquicentennial. The Ball will be held at Steiner Studios on April 10, 2010. Also, on September 10, 2009, there will be a Sesquicentennial convocation.

CAPO

No report

CEPC

Curriculum development is progressing. Three sub-committees have been formed: one is interviewing faculty re: the new curriculum, one is looking at other schools and a third is developing goals and objectives. The Dean has considered the recommendations from last year regarding student promotion as part of planning for curriculum reform.

New Business

There was a discussion of office problems in the IRB office.

The meeting was adjourned at 4:39 pm

Next meeting is scheduled for April 13, 2009

Respectfully submitted,

Kathleen E. Powderly, PhD