

Minutes of the Meeting of the Executive Committee

SUNY-Downstate College of Medicine

May 1, 2023

Attendees: H. Siddiqi, P. Bergold, S. Agarwal, Y. Anziska, C. Brown, C. Galanter, C. Kamarajan, L. Harris, J. Kubie, S. Márquez, R. Orman, N. Pennington, F. Velcek, R. Viswanathan, L. Weiner, M. Stewart, S. Agarwal, C. Brown, S. Fisher, S. Rabinowitz, R. Wadgaonkar, R. Barbour

Presiding Officer Report

Dr. Siddiqi stated that he needs to track the minutes in terms of revision, and he will meet with Dr. Persaud and Angela Melton-Taylor to organize, review and post them on the web. Everyone will receive an email when the minutes are posted.

Nominations, Elections, and Ballots

Dr. Stewart stated that the committee met, and it was determined that there are four openings for CAPQ, seven slots for the College of Medicine Executive Committee, and they are putting together a slate of candidates for the alternate route committee. Several people agreed to run, but he must get their confirmation that they will run once they are a candidate. Also, Dr. Viswanathan has submitted some names.

A question was asked to Dr. Stewart regarding whether a person who was retiring could run for office. Dr. Brown stated that he did not see a problem with that since they may not be full-time and are interested in doing some of the academic activities and can make valuable contributions. Dr. Fisher stated that if they retired, then they couldn't be nominated. Also, if a faculty has emeritus status they should not run. Dr. Fisher's argument is based on the fact that if someone has retired, they are no longer in the faculty and thus cannot be nominated. Dr. Brown's argument, on the other hand, is based on the idea that if someone is still interested in participating in academic activities and making valuable contributions, they should still be able to run for office even if they are in the process of retiring. Dr. Galanter stated that they could still make valuable contributions if they are interested in doing some of the academic activities. Dr. Siddiqi stated that they have non-salaried people who are required to have affiliates and are doing active work. They are not on salary or this campus every day, but they are actively involved in running the residency programs. These people are included, but not somebody who is taking a pension. Dr. Pennington stated that what is defined by the board of trustees is a voting or non-voting member of the faculty, which is tied up with whether or not you're receiving a salary. Dr. Siddiqi stated that the committee should table this until they get more clarification on this

Research, Resource and Budget

Dr. Bergold stated that the committee met last month and discussed the proposal that LRack approved for fitting the modules for the protocols. In addition, many of the animal protocols in very similar procedures for injecting an animal intraperitoneally that other universities are using the protocols are online. The committee felt that since there are protocols online, it can speed up reviewing and submitting. It was mentioned that Downstate has protocols online, but Dr. Bergold stated that the committee and faculty members in Lrak needed to be made aware of any protocol online.

Dr. Bergold spoke to Dr. Ling regarding the challenges of (I Cook) because they need to be more staffed, and the bureaucratic burden has increased.

Dr. Siddiqi stated that regulations are a worthy cause to help the investigators to write protocols that are not like a book. This matter was discussed a year ago and was opposed because people may use different injecting amounts, whether 1, ML, .2, ML. People who have dealt with it know how difficult.

Dr. Barbour stated that existing policies dealing with intellectual property and conflicts of interest were never adequately reviewed. By this committee, they were just mandated on some of the language in there is different from what it is intended to say, and what is written is off. The administration's view on faculty entrepreneurship has been mixed. Clarifying whether they want faculty to engage in entrepreneurial activities is needed. If not, there should be a statement of such.

Academic Integrity and Professionalism

Dr. Pennington stated that the committee did not meet because they worked via email. The committee has circulated a document that they are finalizing. He received feedback from Dr. Rabinowitz but has yet to review it. As soon as he has incorporated all the comments, the committee will meet, approve, and send it to the Executive committee for approval.

Dr. Pennington stated that as the chair of the Academic Integrity and Professionalism committee, he was invited to the Learning Environment Committee chaired by Dr. Jason Lazar. He noted that the Ombudsman was presented, and complaints about professionalism are being forwarded to the Ombudsman. He has a rapid response team, and they discuss the complaint with the individual. In most instances, they are relatively minor complaints where the individual made a mistake in talking to a student when they were teaching. The Ombudsman hashes it out, and the person apologizes and takes CME credits. Dr. Lazar handles anything important. Dr. Pennington felt that faculty may be disadvantageous because it may favor the student. Dr. Orman stated that she attended SUNY Senate, and there was a discussion on faculty feeling vulnerable. They voted 46 to 2 for a proposal on establishing an Ombudsman for SUNY and a fair assessment of situations. One aspect that was brought up was that a couple of faculty members were told not to use anecdotes from their personal lives in their lectures. At the same time, students were thought to be under the impression that Downstate is a commuter school; therefore, their clinical should start later.

CAPQ

Dr. Barbour stated that the committee had met and was very active. They reviewed six applications. They had no applications at the time of the Executive Committee meeting.

Student Admissions, Academic Standards and Student Activities

Dr. Marquez stated that out of the 457 applications submitted, 446 have been completed. They are no longer interviewing. Two hundred acceptance letters have gone out.

ByLaws

Dr. Weiner stated the committee had drafted an amendment to the bylaws based on the resolution that passed at the Executive Committee meeting. Dr. Siddiqi said once it is formalized, he would like it to be presented to the Executive Committee and approved. Also, he would like Dr. Gupta to review it as well.

Regulatory Compliance

Dr. Kamarajan stated that they had expanded the committee with two new members. Dr. Mohammed Puji from Basic Science and Ernest Barthelemy the Chair of Neurosurgery. The committee is working on inviting HR, Dr. Christini, and members of the Office of Compliance to discuss intellectual property business. Dr. Stewart stated that the Central office handles intellectual property for the campus.

Old Business

There was a discussion regarding guidelines for members hired after the 2016 guidelines went into effect. Dr. Viswanathan stated that he wanted to have a continuation of what the subcommittee previously had recommended and voted on. However, some felt the date needed to be added when the vote occurred, and some felt the wording differed.

Dr. Siddiqi stated that the committee is considering and working on the matter. He does not want any interference with it. He suggests that Dr. Viswanathan speaks to the committee members to give suggestions and, if he is ignored, come back to the Executive Committee to let us know. Dr. Fisher stated that a deadline could be set for the CAPQ and asked them to report. Dr. Siddiqi stated that the Executive Committee should have it by the July meeting.