

Minutes of the Meeting of the Executive Committee

SUNY-Downstate College of Medicine

February 7, 2022

Attendees: R. Viswanathan, J. Kubie, C. Persaud, S. Rabinowitz, R. Orman, M. Nowakowski, S. Fisher, C. Brown, J. Lazar, S. Marquez, J. Kubie, A. Schwartzman, D. Gustafson, P. Bergold, R. Foronjy, Y. Perez, H. Siddiqi, B McNeil, R. Boursiquot

Guest: Dr. David Christini

January minutes were approved.

Semi-Annual minutes require addition of amendments proposed. These will be included in the minutes.

Presiding Officer's Report

Dr. Viswanathan introduced Dr. Perez, an elected member of the Executive Committee.

Dr. Viswanathan introduced Dr. Boursiquot, appointed as chair of the subcommittee on Student Activities and Faculty-Student Relations.

SubCommittee Reports

CAPO

Dr. Foronjy stated that the committee recommended promotion for the following:

Dr. Stone- promoted to Professor of Clinical Surgery.

Dr. Hrabetova -Professor of Cell Biology.

Dr. Gottlieb -Clinical Professor of Medicine.

Dr. Daniels-Osaze -Teaching Associate Professor of Medicine

A couple of packages had to be tabled because of some issues, which the committee is working on

CEPC

Dr. Nowakowski stated that CEPC has been considering how to best support the medical student research projects in the past year because of increased demand. Dr. Barone has made efforts to match mentors with students. However, there is no central location or platform where students can see information regarding mentorship and contact information. Therefore, the CEPC committee has drafted a proposal to create a platform and asked the Dean to express support.

Dr. Christini stated that the research department wanted to produce a faculty database of faculty research but ran into problems. However, he fully endorses the idea of developing a database for all students for communication and collaboration.

Dr. Lazar stated that Dr. Roman and Dr. Barone met with students interested in Research. Dr. Barone has been working with students for two years on the Research Experience Project, where students are required to perform Research. Also, there is a group called the Research Experience Group. Dr. Lazar stated that Dr. McNeil has been working with the 12 affiliates to build a dossier of mentors interested in mentoring the students for Research.

Dr. Viswanathan appointed a workgroup to be chaired by Dr. Lazar, and include Drs. McNeil, Nowakowski, Gustafson and Boursiquot to develop a unified response and proposal. He requested Dr. Lazar to give a progress report of the workgroup in the April Executive Committee meeting.

Student Admission

The committee screened 1,400 applications. The committee has not reviewed them yet.

Professionalism and Academic Integrity

Dr. Rabinowitz stated that the committee has met and is working on the changes and will send the recommendations to the Executive Committee.

Bylaws

Dr. Marquez reported that the committee presented to the Assembly proposed changes to the bylaws.

New Business

Dr. Lazar stated that the College of Medicine met with two members of the LCME secretariats to discuss action plans we have developed based on the citations received. The majority of the citations revolve around student services such as financial aid, student counseling, student health service, career counseling, and miscellaneous items. One of the addressed items was providing the students with a lounge space at Kings County. The two consultants from LCME were largely pleased with our plans and will send us an advisory report. COM is working on sending the final action plans to the LCME by November 2022.

Dr. Viswanathan stated that he reached out to an elected professional staff member of the Executive committee who has not been attending the meeting and was told that she wishes to withdraw from the Executive Committee because of a scheduling conflict. Dr. Viswanathan stated there is no language in the bylaws about a member who withdrew from the committee. He asked committee members to email him to recommend anyone.