

## **Minutes of the Meeting of the Executive Committee**

### **SUNY-Downstate College of Medicine**

**November 1, 2021**

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**Attendees:** R. Viswanathan, M. Nowakowski, C. Persaud, S. Rabinowitz., S. Fisher, S. Marquez, J. Kubie, J. Yusuff, Dr. Foronjy, C. Brown, S. Marquez, R.Orman, J. Meyers, J. Lazar, P. Bergold

The meeting was called to order by Dr. Viswanathan: Minutes was approved with revisions.

#### **Subcommittees Reports**

##### **Faculty & Professional Staff Personnel, Policies, Promotions and Appointments**

Dr. Yusuff stated that the committee had reviewed the CAPQ guidelines with Dr. Foronjy and discussed them with Dr. Brown and Dr. Bianchi. Dr. Yusuff stated that she would like the CAPQ guidelines to welcome junior faculty. As they are written, the current guidelines do not service the junior faculty and make it challenging to recruit and retain junior faculty based on the new guidelines. The new guidelines are more stringent than the prior guidelines. There have been a significant number of junior faculty that have left over the past couple of years. Dr. Yusuff asked the Executive committee to recommend that the CAPQ guideline be reverted to the previous guidelines.

The committee discussed and unanimously decided that they recommend reverting to the previous CAPQ guidelines.

#### **CAPQ**

Dr. Foronjy stated that a question arose regarding faculty stationed at Maimonides but teaching at Downstate. Dr. Foronjy stated that people need to remember that these sites, such as Brookdale and Maimonides, are considered part of Downstate. Therefore, Downstate has a developing relationship with them. The CAPQ committee understands that professors at those institutions had promotions or tenure under different medical centers. CAPQ would like to develop a process to help get those on board at Downstate, review their credentials, and see if they satisfy our professor level criteria or tenure level.

#### **Bylaws**

Dr. Marquez stated that the committee has met and discussed the duration of service for subcommittees.

CAPQ should be three years. Other committee's duration of service is two years.

**New Business**

The next Semi-Annual meeting will be via Zoom on December 10, 2021.

The next Executive Committee meeting will be on December 6, 2021, at 5 pm via zoom.