

Minutes of the Meeting of the Executive Committee

SUNY-Downstate College of Medicine

September 14, 2020

Attendees: J. Kubie, R. Viswanathan, R. Gupta, R. Jackman, M. Nowakowski, S. Levine, S. Marquez, S. Agarwal, K. Powderly, S. Fisher, S. Rabinowitz, B. McNeil, J. Lazar, A. Schwartzman, M. Vastardi, C. Persaud

The meeting was called to order by Dr. Viswanathan; minutes from previous meeting were approved.

Presiding Officer Report

- Introductions from the Committee members
- Minutes from the August 2020 meeting approved
- New committee chairs- faculty and professional staff; academic integrity and professionalism
 - unanimous approval for the new chairs
- Dr. Viswanathan would like to focus on faculty development, diversity
- Dr. Brunicardi will be speaking at this week's Thursday meeting

The two new subcommittees are not officially in the by-laws as of yet; there was a question of if these subcommittees were meant to be long term or for one year then re-evaluate

Subcommittee Reports

Research, Resources and Budget

Dr. Levine- in the process of forming this committee

Student Admissions and Academic Standards

Dr. Fisher- in the process of interviews. The Bridges program has been very successful. These are a group of students that are close but not quite there yet as far as medical school admissions. They are accepted into this program, and its curriculum is similar to foundations in the first year. There has only been one person admitted to this program that has not completed medical school. It has been expanded from 8 students to 15 students. This year they are also offered an MS in Science.

Student Activities

Dr. Powderly- requires four faculty members. They are looking to plan open houses with various departments for the first and second-year students.

Educational Policy and Curriculum (CEPC)

Dr. Nowakowski- technical and AV support is needed for teaching faculty during their meeting because of technical issues. Faculty do not have a zoom account, so they are limited to 40 minutes.

Academic and Professional Qualifications (CAPO)

Dr. Gupta- has nine members (5 new members); it is a 3-year term.

New Business

All Subcommittee meetings should send minutes to Angela Melton-Taylor.