

# Downstate Executive Committee of the Faculty & Professional Staff Assembly Meeting

# February 19, 2025

# Agenda

- Presiding Officer's welcome remarks
- Committee Reports
- Old Business
- New Business.
- Good and Welfare
- Adjourn

Meeting Called to Order: 4:32 pm Via Zoom

#### Present:

Allen Norin	Adiebonye Jumbo	
Edeline Mitton	Rose Calixte	
Cristopher Roman	Richard Kollmar	
Alithia Alleyne	Nicholas Penington	
Vikram Pagpatan	Katherine Perkins	
Nkiruka Nwokoye	Joan Ritter-Teitel	
Puneet Dhaliwal	Chella Kamarajan	
Veronika Arikian	Kathleen Bratby	

## **Committee reports**

PO Norin called the meeting to order at 4:32 pm.

A quorum was confirmed with 12 members initially present; attendance increased as the meeting progressed.

Member Perkins presented the result of the Bylaws Committee meeting.

### Amendment 1: Past Presiding Officer Role

- The amendment proposes adding the past presiding officer as a non-voting member of the Executive Committee unless the individual already has voting rights from another role.
- The past presiding officer would preside over meetings in the absence of the presiding officer, presiding officer-elect, and secretary.

## Discussion & Voting:

- Member Penington raised questions regarding term length and succession.
- Member Perkins confirmed that the past presiding officer serves only until replaced by the next past presiding officer (approximately two years).
- A motion was made by member Kollmar and seconded by member Pagpatan.
- Final Vote: 13 in favor, 0 opposed, 2 abstentions (technical difficulties for some members).

• Motion passed and will be presented for full faculty approval.

## **Amendment 2: Special Elections Process**

- Establishes procedures for conducting special elections for vacant positions of Senator,
  Alternate Senator, and Presiding Officer-Elect.
- Allows nominations via email in addition to floor nominations.
- Clarifies that special elections can be conducted separately or alongside regular elections (if occurring between January and April).
- Ensures elected individuals assume office immediately upon election results (rather than waiting until July 1st).

### Discussion & Voting:

- Member Penington ask for clarification regarding the timeline for filling a presiding officer-elect vacancy.
- The committee agreed to update language to ensure the elected individual assumes office immediately rather than waiting for the next term.
- A motion to approve the amendment was made by member Ritter-Teitel and seconded by member Penington.
- Final Vote: 15 in favor, 0 opposed, 1 abstention.
- Motion passed and will be included in the next General Election ballot.

Member Ritter-Teitel presented the Nominations and Elections Committee Report

# **Upcoming Vacancies:**

- Presiding Officer-Elect
- Secretary
- Senator (College of Medicine, College of Nursing)
- Alternate Senator (School of Health Professions, College of Medicine)

# **Proposed Election Timeline:**

- February 24 March 7: Nomination period via Qualtrics form (shared via email and campuswide announcement).
- Late March: Spring Assembly Meeting to present nominees and accept floor nominations.
- April 14 April 25: Voting period via VoteNow platform.
- May 13: Election results announcement.
- July 1: Elected officers assume roles.

#### Discussion & Next Steps:

- Member Ritter-Teitel stated that Marketing and Communications will send campus-wide notices on Feb. 24 and March 3.
- A final review of the nomination announcement will be conducted before distribution.
- The amendments to the bylaws will also be included in the general election ballot.

## Other Business

- Member Ritter-Teitel requested clarification regarding the Library Staff Representative Election and the role of the Nominations and Elections Committee in overseeing it.
- PO Norin suggested reviewing the issue further at the next meeting.
- PO Norin requested that all who planned to attend or did not attend the Public Meeting next Thursday advise the Executive Officers by email.
- The meeting was adjourned at 5:31 pm.