

September 13, 2023

Executive Committee of the Faculty & Professional Staff Assembly Meeting

Agenda

- Approval of the minutes from the June executive meeting
- Presiding Officer's welcome remarks and presentation of the members
- Report of the Nominations Committee
- Report of the By-laws Committee
- Old Business
- New Business.
- Good and Welfare
- Adjourn

Meeting Called to Order: 4:04 pm

Members Present:

In-person:	Zoom:
Allen Norin	Veronica Arikian
Edeline Mitton	T'Shura Brown
Alithia Alleyne	Haseeb Siddiqui
Nicolas Penington	Joan Ritter
Katherine Perkins	Megan Hall
Ramaswamy Viswanathan	Daniel Ehlke
Chella Kamarajan	Nkiruka Nwokoye
	Puneet Dhaliwa
	Adiebonye Jumbo
	Veronica Anikran

- A moment of silence was observed for John Zubrovich.
- After introductory comments by PO Norin, the June minutes approval was delayed since they were unavailable. Former Assembly Secretary Pagpatan informed us there was no quorum; therefore, the minutes were unavailable. The minutes will be made available at the next meeting.
- PO Norin notified members that several new members were added to the roster. The College of Medicine gained two additional members. Distribution of the latest membership list will be done at a later time.
- An assembly will be taking place in November. PO Norin is following up with Dr. Riley for a date.
- PO Norin is charging the by-law committee to review the structure of the various committees to ensure functionality.
- Member Perkins discussed the bylaws committee work:
 - The new bylaws were approved on March 17, 2023, and is now available online.
 - Member Perkins also informed the Assembly that she is due to be rotating off or reappointment;
- Member Perkins enumerated work to be done:

- posting the by-laws; all those who must receive a copy- SUNY Board of Trustee, SUNY Chancellor's office, SUNY Univ. Faculty Senate, and the Downstate President. It was confirmed that the by-laws are forwarded.
- Officers take office on July 1st (senators, presiding officers, secretary, etc). However, the Colleges do not have a set date mandated by the bylaws. It is, however, recommended that they change their date to make matters more efficient.
- Confirming that the College of Medicine gets three representations due to size. Any other colleges that grow can have additional representation.
- PO Norin appointed Member Pennington as the Parliamentarian, a non-voting member.
- The Bylaw Committee is available to all colleges that need assistance
- The composition of Committees needs clarification. It requires chairs, students, representatives, and others who should participate. The by-laws committee will keep a list to be verified.
- Member Viswanathan forwarded a motion to nominate Member Perkins to be renewed; Siddiqui seconded the motion. There were no additional nominations. By acclamation, the motion was carried with no opposition.
- Report from Member Ritter – She thanked several members who were instrumental in helping with the special election ballot.
 - Due to Member Fisher stepping down as alternate senator, a special election occurred. There were seven candidates, which went down to five by the time the ballots went out. Dr. Marquez was elected by 33% of the vote.
 - There were 2474 eligible voters, 18% voted, a total of 447.
 - No other election is pending.
- PO Norin thanked Member Ritter for her work.

OLD Business

Potential revision in the bylaw, which was discussed by Member Perkins.
Member Siddiqui was charged to nominate two more representatives.

NEW BUSINESS

Member Alleyne Reported on the fall planning meeting of the University Faculty Senate Committee.

- This committee is responsible for surveys, resolutions, planning, data collection, and proposed policies for all SUNY campuses. Ten members of Downstate were appointed this year (2023-24) to the UFSC and will be participating in various sub-committees — Equity, Inclusion, and Diversity Committee, Undergraduate, Communication, Ethics, Governance, Graduate and Research, Operations, Program and Awards, Students Life, and Undergraduate Academic Program & Policies Committees.
- The agenda for the current was put forward at a recent meeting in Saratoga.
- Downstate is well-represented, and we look forward to working with all members
- The Chancellor's Award seeks nominations; submissions should go to each College dean.
- The fall plenary is October 19-21 in Geneseo campus. The winter plenary will be online and the spring will be in Cornell.

PO Norin introduced "Good and Welfare" as a new item to the agenda. All members may express any item.

The meeting was adjourned at 4:45 PM