



Selecting Performed Procedure as Primary

1. If the procedure in the **Planned Procedure** section was **NOT** preformed
2. **Do not** select the **Performed** check box
3. Add the actual preformed procedure in the **Performed Procedures** section
4. By clicking the **Add** button
5. Fill out the fields for the actual performed procedure
6. Then click **OK**
7. Select the procedure from the **Performed Procedure** section
8. And click the **Primary** button to mark it as the primary

The screenshot shows the 'Surgical Care' application interface. At the top, there are tabs for 'Surgery Case List', 'Surgery Case Details', 'Patient List', 'Orders', 'Results', 'Patient Info', and 'Documents'. The main area is divided into several sections: 'Planned Procedures', 'Performed Procedures', 'Participants', and 'Times'. The 'Planned Procedures' section shows a procedure 'LAPAROSCOPIC SALPINGO OOPHERECTOMY (Bilater)' with a 'Performed' checkbox that is not checked. The 'Performed Procedures' section shows a procedure 'COLONOSCOPY' with an 'Add' button. The 'Add Procedure' dialog box is open, showing fields for 'Provider', 'Procedure', 'Procedure Type', 'Procedure Codes', 'Health Issue Code', 'Laterality', 'Site', 'Description', and 'Preference Card'. The 'OK' button is highlighted. The 'Merge Management' section shows a 'Preference Card' for 'ATLURI P - COLONOSCOPY (45355)' with an 'Add' button. The 'Update Case Usage Items' dialog box is open, showing options for 'Merged - Use Highest', 'Merged - Use Sum', and 'Hold'. The 'OK' button is highlighted.

9. To update the preference card in the **Case Usage**
10. Click the **Add** button in the **Merge Management** section
11. Add the performed **Preference Card**
12. Select one of the options to **Merge** or **Replace** the current Preference Card
13. Then click **OK**

The screenshot shows the 'Surgical Care' application interface. At the top, there are tabs for 'Surgery Case List', 'Surgery Case Details', 'Patient List', 'Orders', 'Results', 'Patient Info', and 'Documents'. The main area is divided into several sections: 'Merge Management', 'Case Usage', and 'Case Header'. The 'Merge Management' section shows a 'Preference Card' for 'ATLURI P - COLONOSCOPY (45355)' with an 'Add' button. The 'Update Case Usage Items' dialog box is open, showing options for 'Merged - Use Highest', 'Merged - Use Sum', and 'Hold'. The 'OK' button is highlighted. The 'Case Usage' section shows a table with columns for 'Name', 'Catalog #', 'Qty', 'Hold', 'Wasted', 'Used', and 'Notes'. The table contains several rows of data, including 'ROOM_GROUP (1)', 'EQUIPMENT_GROUP (1)', 'EQUIPMENT (2)', and 'INSTRUMENT (3)'. The 'OK' button is highlighted.