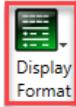


# New Filtering Display Options for Orders, Results, and Documents Tab

## Viewing Grouping Filters

The display format icon allows you to view the display format list which has been created to show the grouping of orders, documents, and results.



For additional views such as **display styles** you can click the **Group Sort By** icon, this allows for display such as department, and order date department, and dispense type department in order name, visit and session, etc.



## Viewing System-defined Quick Picks

The display format is removed from this window, from the list of display formats that are available in your Quick Pick for display formats, and from the list of display formats for the Display Format button (Display Format) Toolbar button.

To delete a display format in the list, select the item and click Delete button (delete). System-defined display formats are displayed with a Locked icon (locked) icon.

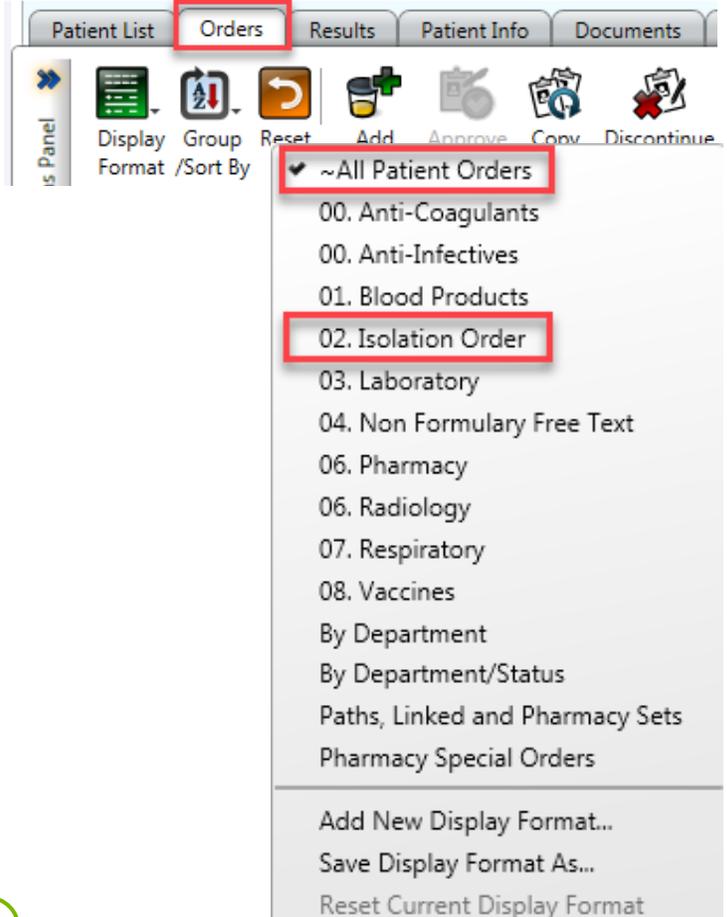


Enterprise-defined display formats can also be locked. You cannot delete a locked display format.

## Viewing New Orders Filters

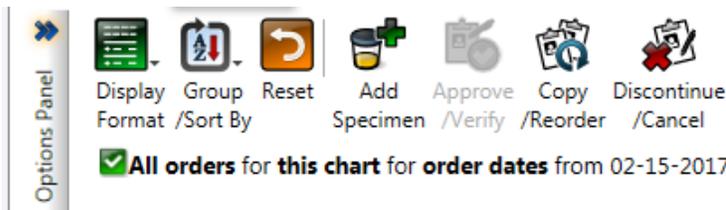
When viewing the New Orders Filter, click the Orders Tab. Next click the Display Format Icon. The default is set to All Patient Orders View. Additional viewing groups Are Isolation Orders, Blood Products and Time Effective. Some system defined consist of By Department, By Department Status, and Pharmacy Special Orders.

Note: Click the **orange** Reset button to return to the all patients orders view.



## Tab Level Display Default Format

The default display format for the Orders section is set to the "All patient orders" view, the



All orders for this chart for order dates from 02-15-2017

## Reset to Return to Default Format

To reset the Display Format Tab (Orders, Results, and Documents Options panel to its default values, on the tab level toolbar, click the Reset button.

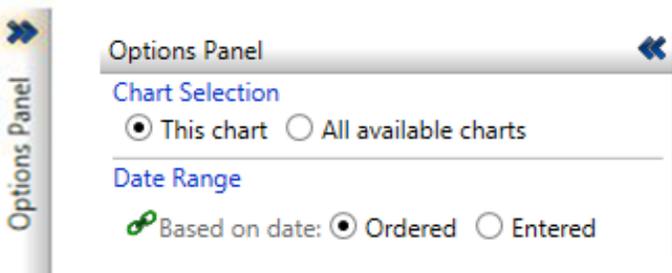


### Note:

There is a reset button located in most sections of the tab level toolbar.

## Collapse, Expand Options Panel

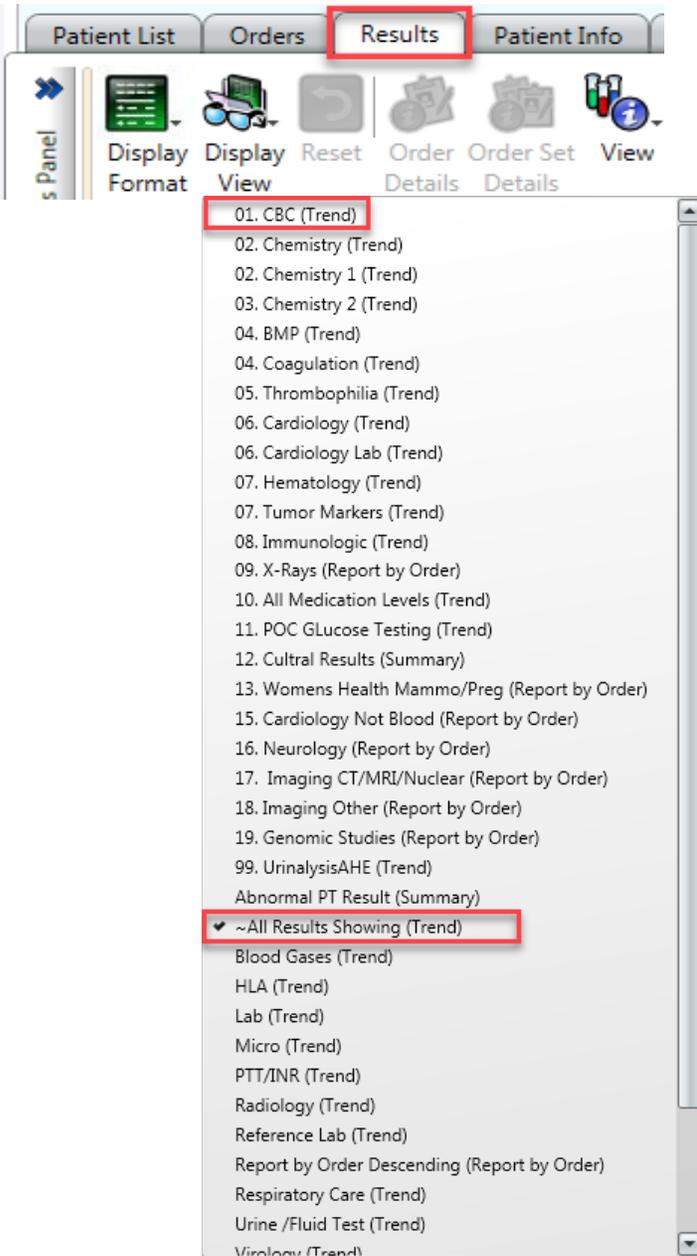
To expand or collapse the options panel, click the double blue arrow to the right top section of the options panel. Expands the Documents tab Options panel. While expanded, click the double blue arrow this will collapses the Documents tab Options panel.



# New Filtering Display Options for Orders, Results, and Documents Tab

## Viewing New Results Filters

To view the new results filters, click on the Results Tab next to the Display Format Icon, this section has several filters, you may have to scroll down to see the additional filters. Additional filters are CBC Trend, Bmp Trend, Hematology Trend, All Medication Levels Training and Women's Health Memo Pregnancy in Report by Order, the default is set to All Results Showing Trend view.



## Viewing New Documents Filters

When viewing the New Documents Filters. Click the Documents Tab, then click the Display Format the display format list appears. The default Know Documents Filtered Descending order is highlighted. This functionality is available for acute patients and ambulatory patients.

