Printing Surgery Schedules

1. In Healthbridge open the Scheduling application
2. Click Forms and Reports from the menu bar
3. Select Reports
4. Select Surgery Management Reports from the dropdown menu
5. Select Surgery Schedule V2 from the List
6. Click Preview
7. Enter the Date From, Date To, Locations, and Providers
8. Then click OK
9. Review the schedule and then click the printer icon to print
Printing Surgery Schedules from the Acute Care and Ambulatory Care application

1. In Healthbridge, open the Acute Care or Ambulatory Care application
2. Click the Print Reports tool from the tool bar
3. Select Surgery Management Reports from the dropdown menu
4. Select Surgery Schedule V2 from the List
5. Click Preview
6. Enter the Date From, Date To, Locations, and Providers
7. Then click OK
8. Review the schedule and then click the printer icon to print