REPORT OF SURPLUS MOTOR VEHICLES AND MOTORIZED EQUIPMENT

SURPLUS PERSONAL PROPERTY
BLDG. 18, THE GOV. W. AVERELL HARRIMAN
STATE OFFICE BUILDING CAMPUS
ALBANY, NY 12226

Submit original signed form only, along with title and registration

FIXED ASSET NUMBER

USE ONE OF THESE FORMS FOR EACH VEHICLE REPORTED

REPORTING AGENCY NAME & ADDRESS

LOCATION OF SURPLUS VEHICLE:

CONTACT

TELEPHONE NO.

TELEPHONE NO.

YEAR [ ] MAKE

[ ] SEDAN [ ] VAN

MODEL COLOR CYLINDERS

[ ] STATION WAGON

VIN

[ ] TRUCK

STATE IDENT. NO.

[ ] OTHER

THE ODOMETER READING , IN ACCORDANCE WITH FEDERAL & STATE LAWS REFLECTS THE ACTUAL MILEAGE of the vehicle unless one of the following statements is checked:

[ ] The actual mileage "Exceeds Mechanical Limits" of the odometer

[ ] The reading is "Not the Actual Mileage". (e.g., over 99,999 miles)

[ ] OPERATING [ ] NON-OPERATING

[ ] AUTO TRANS. [ ] POWER BRAKES [ ] POWER WINDOWS [ ] AIR CONDITIONING

[ ] STAND. TRANS. [ ] POWER STEERING [ ] RADIO [ ] OTHER

REMOVAL OF ANY PARTS FROM THE EQUIPMENT IS FORBIDDEN WITHOUT WRITTEN AUTHORIZATION FROM THE BUREAU OF SURPLUS PERSONAL PROPERTY.

DEFECTS (Please be as specific as possible)

[ ] BODY DAMAGE

[ ] MECHANICAL DEFECTS

[ ] MISSING PARTS

THE PERSONAL PROPERTY LISTED ABOVE IS NO LONGER REQUIRED BY THIS AGENCY AND THE AGENCY DECLARES, WITH RELATION TO ENVIRONMENTAL CONSERVATION LAW, ARTICLE 27 AND 6NYCRR PART 371, THAT SUCH LISTED PROPERTY IS NOT, AND DOES NOT CONTAIN HAZARDOUS WASTE, PESTICIDES, OR RADIOACTIVE MATERIALS AND I CERTIFY THAT ITS CONDITION AND THE ODOMETER INFORMATION IS ACCURATELY REPRESENTED ABOVE.

SIGNATURE ________________________________

(FUNDS FROM WHICH ITEMS (S) PURCHASED: ________________________________)

(PLEASE TYPE) ___________________________ (NAME) ___________________________ (TITLE) ___________________________ (DATE) ___________________________

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