Procurement Summary
Request for Proposal (RFP) #Q14-16

Title: Coding Services – On Site and Remote Services

Description/Procurement Summary: SUNY Downstate Medical Center ("SUNY-DMC") seeks a qualified firm to provide coding services for onsite or remote coding on an as needed basis for all record types. Vendor must have any and all requisite licenses/permits/authorizations as may be required to perform the required services. For further detail, refer to the detail RFP Q14-16 (link).

Vendor Selection Criteria:
- Cost
- Experience
- Strength of services, as demonstrated by:
  - Industry distinction/awards/certifications
  - Availability of qualified staffing on an as needed basis
  - Consistency in maintaining staff who is familiar with our organization
  - Robustness of reporting functionalities regarding DRG analysis
  - Strength of support and technology services / options available for coding
  - Extent of support for ensuring accuracy, such as coding audit review/validation
- Reports (must provide samples with proposals)
- Included functionalities which exceed SUNY DMC desires/ request

Contact: The only individuals at SUNY-DMC who may be contacted in connection with this procurement are:
1. Maureen Crystal, Director of Contracts; phone: (718) 270-1976; email: maureen.crystal@downstate.edu
2. Donovan Lorde, Contract Specialist; Phone: 718-270-1134; email donovan.lorde@downstate.edu.

Due Date: Tuesday, April 15, 2014 at 2:00 pm

MWBE Requirements: 19% Total, 13 % MBE, 6 %WBE

Contract Term: 5 Year