

Before You Apply

Step 1: Please review Admission requirements for the program of choice prior to completing an on-line Application.

Step 2: You will be required to upload documents related to your application. The following is a preview of the documents you will be asked to assemble electronically and upload as directed from within the application:

Transcripts:

- All (USA applicants) must upload unofficial academic transcripts for all USA colleges or universities attended.
- All (International applicants) must upload unofficial academic transcripts.

Please note that if you were educated overseas, an official course-by-course evaluation from a National Association of Credential Evaluation Services (NACES) member agency (www.naces.org). World Education Services (www.wes.org) is one agency in New York City.

Test Scores:

You must upload a copy of your unofficial GRE score report. If you have not yet taken the required standardized test, you must indicate the date you intend to take the test.

Note: If English is a second language and you have not completed at least one year of full-time study in a regionally accredited college or university in the United States, and at least 24 semester credits, including two courses in English composition. You must upload a copy of your test results (TOEFL/IELTS).

Supplemental Documents:

- Application Questions/Personal Statements:
- Click [here](#) to review your program specific application questions and personal statement. We strongly advise that you begin to draft your responses in a word document prior to completing the online supplemental application.
- Essay Questions are to be completed.
- Letter of Recommendations:

SUNY Downstate Medical Center has moved toward exclusive use of electronic recommendation submissions. Applicants must submit at least two letters of recommendation with the exception of applicants to the MD/PhD Program. Please refer to your program of choice for additional information.

•To complete the recommendation online, you must provide the recommender's: Name, title and a valid email address.

•Once you have provided the name of the recommender, an email will be sent to him/her with an access code and instructions on how to proceed with the online recommendation.

Step 3: Upon submitting your application, you will receive an email within 24 to 48 hours containing a username and password which should be used to access the admissions checklist. Once you log-in, click on the pay now link to submit your application fee.

Step 4: Upon submitting your application:

you can log back into continue checking on your Applicant Status Page. (Please note: Uploaded documents will not be marked as received until 24 hours after submission).

Please note: A separate application must be filed under each program for which you are seeking consideration with completely separate documents and separate recommendations.

All application materials for all programs must be submitted to:

SUNY Downstate Medical Center
School of Graduate Studies
MSC 41
450 Clarkson Avenue
Brooklyn, NY 11203
Tel: 718-270-2738

Contact information for GRE, and TOEFL examinations is:

Graduate Record Examination Educational Testing Service
Box 955
Princeton, NJ 08540
609-921-9000
E-mail: gre_info@ets.org
Website: <http://www.gre.org>
GRE code: 2534

TOEFL
Box 6151
Princeton, NJ 08451
609-771-7100
Website: <http://www.toefl.org>
TOEFL code: 2534