### Account Description

**Certified Budget**

**2017 - 2018 Curent YTD Variance**

<table>
<thead>
<tr>
<th>Account</th>
<th>Description</th>
<th>Certified Budget</th>
<th>Current YTD</th>
<th>Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>2017 - 2018</td>
<td></td>
<td></td>
</tr>
<tr>
<td><em>Income</em></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>40-40001-017-30001</td>
<td>2ND YR SNS ROLLOVER</td>
<td>$ 4,021.00</td>
<td>$ 4,021.12</td>
<td>$ 0.12</td>
</tr>
<tr>
<td>40-70279-012-30001</td>
<td>2ND YR SNS ALLOCATION FROM MSC</td>
<td>$ 12,997.00</td>
<td>$ 12,997.00</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>$ 17,018.00</strong></td>
<td><strong>$ 17,018.12</strong></td>
<td><strong>$ 0.12</strong></td>
</tr>
<tr>
<td><em>Total Income</em></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><em>Program Expenses</em></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>40-70108-017-30001</td>
<td>GENERAL MANAGER</td>
<td>$ 880.00</td>
<td>-</td>
<td>$ 880.00</td>
</tr>
<tr>
<td>40-70042-017-30001</td>
<td>CLASS MANAGER</td>
<td>$ 1,500.00</td>
<td>-</td>
<td>$ 1,500.00</td>
</tr>
<tr>
<td>40-70216-017-30001</td>
<td>TRANSCRIBER SUPERVISOR</td>
<td>$ 1,500.00</td>
<td>-</td>
<td>$ 1,500.00</td>
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<tr>
<td>40-70159-017-30001</td>
<td>PAYROLL SUPERVISOR</td>
<td>$ 220.00</td>
<td>-</td>
<td>$ 220.00</td>
</tr>
<tr>
<td>40-70008-017-30001</td>
<td>ACCOUNTING FEE</td>
<td>$ 1,015.00</td>
<td>-</td>
<td>$ 1,015.00</td>
</tr>
<tr>
<td>40-70127-017-30001</td>
<td>LECTURE FEE (Avg. $60)</td>
<td>$ 11,100.00</td>
<td>-</td>
<td>$ 11,100.00</td>
</tr>
<tr>
<td><em>Total Program Expense</em></td>
<td></td>
<td><strong>$ 16,215.00</strong></td>
<td>-</td>
<td><strong>$ (16,215.00)</strong></td>
</tr>
</tbody>
</table>

**Balance Before Reserves**

<p>| | | | | |</p>
<table>
<thead>
<tr>
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</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>$ 803.00</td>
<td><strong>17,018.12</strong></td>
<td><strong>16,215.12</strong></td>
</tr>
</tbody>
</table>

**Reserves:**

<table>
<thead>
<tr>
<th>Account</th>
<th>Description</th>
<th>Certified Budget</th>
<th>Current YTD</th>
<th>Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>40-30008-017-30001</td>
<td>RESERVE FUND</td>
<td>$ 803.00</td>
<td>-</td>
<td>$ 803.00</td>
</tr>
<tr>
<td><em>Total Reserves</em></td>
<td></td>
<td><strong>$ 803.00</strong></td>
<td>-</td>
<td><strong>$ 803.00</strong></td>
</tr>
</tbody>
</table>

**Total Net Income less Expenses + Reserves**

<p>| | | | | |</p>
<table>
<thead>
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</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td><strong>$ -</strong></td>
<td><strong>$ 17,018.12</strong></td>
<td><strong>$ 17,018.12</strong></td>
</tr>
</tbody>
</table>

*SUNY Reserve Guidelines >5% and <100% of prior year actual expenses*