



SUNY
DOWNSTATE 
Medical Center

MATERIALS MANAGEMENT BULLETIN

Date: April 13, 2006

Bulletin # 06-07

To: Department Heads
Equipment Coordinators
Department Administrators

From: Martin J. Deane
AVP, Materials Management

Re: New WEB Based Procurement System for Downstate

Effective Wednesday, April 19th, our campus will be transitioning from the current SUNY GAAP mainframe application to the new SUNY WEB Procurement System. While we are not expecting any major issues in processing requisitions, whenever a new system is implemented, some unforeseen delays may occur. As a precaution, please allow extra lead time for your orders. If you have any questions, please contact the Contracts & Procurement Department at extension 1133.

Your understanding and cooperation during this important procuring enhancement will be greatly appreciated.