

SUNY Downstate Medical Center
EXECUTIVE (Centerwide) COMMITTEE of the Faculty and Professional Staff
Minutes of the Meeting of Monday, April 11, 2016
4:00 PM – 5:00PM

Attending:

Presiding Officer	Stephan Rinnert, MD
Presiding Officer Elect & University Faculty Senator	Rauno Joks, MD
Secretary & University Faculty Senator	Henry Flax, EdD
Presiding Officer, College of Health Related Professions	Kenneth Martinucci, MS, RT(R)
Presiding Officer, College of Medicine	Allen Norin, PhD
Presiding Officer Elect, College of Nursing	Patricia DiFusco, MS, FNP-BC
Presiding Officer, School of Graduate Studies	Nicholas Penington, PhD
Presiding Officer, School of Public Health	Paul Landsbergis, PhD, EdD, MPH
Alternate University Faculty Senator	Virginia Anderson, MD
Alternate University Faculty Senator	Farhad Haeri, DPT
Alternate University Faculty Senator	Steven Kang, MD

Unable to Attend:

Past Presiding Officer & University Faculty Senator	Miriam Vincent, MD, PhD, JD
Presiding Officer Elect, College of Health Related Professions	Jasmin Thomas, MS, OTR/L
Presiding Officer Elect, College of Medicine	Clinton Brown, MD
Presiding Officer, College of Nursing	Nancy Giordano, EdD, WHNP
Presiding Officer Elect, School of Graduate Studies	John Kubie, PhD
Presiding Officer Elect, School of Public Health	Aimee Afafe-Munsuz
University Faculty Senator	Helen Durkin, PhD
Alternate University Faculty Senator	Mathew Foley, MD

Review of Minutes of Previous Meeting:

Dr. Norin moved, Dr. Penington seconded the approval of the minutes of the meeting of March 14, 2016 as corrected (reminder: only approved minutes are posted to the website). Motion carried.

Presiding Officer's Report:

Presidential Search Update - Dr. Rinnert advised the committee that he had sent Dr. Norin's requests regarding the "Guide to Presidential Searches at State-Operated Campuses" document to SUNY System Administration. He has not yet received a response. Dr. Rinnert distributed copies of the document to the members of the Centerwide Committee and has asked that the members review and send their proposed changes to him.

It has been over four weeks since the first search committee meeting. Dr. Rinnert emailed the Provost's Office regarding the status of the selection of a search firm – the selection is down to two firms but no final word has been received about this in the past two weeks. The position has not yet been advertised on any of the higher education websites.

Dr. Anderson expressed her concern about the composition of the search committee. Dr. Rinnert reviewed the election process for faculty and staff and advised her that nothing further can be done to change the composition of the committee. The names of those elected, and all members of the search committee have been posted on the Downstate Faculty Governance web page by Dr. Flax.

Centerwide Elections

Dr. Kang, Chair of the Nominations, Elections and Ballots Committee, will run the elections in June via Qualtrics (if possible) to avoid the expense of using Vote-Now.Com. We will need to conduct elections for Presiding Officer Elect and Secretary. All Senator positions are filled through June 30, 2017.

Constituent Reports:

College of Health Related Professions –Mr. Martinucci reported on CHRP’s student projects – OT projects will be presented on April 12th at 12 noon; PT student projects on April 13th at 12 noon. The college is gearing up for the Middle States Accreditation team site visit in late June.

The new Dean for CHRP, Dr. Lewis, requested an online “climate survey” to assess the morale of the faculty and professional staff of the college. The results have been tabulated and will be reported to the Faculty Assembly next month. Strategic Planning has begun.

College of Nursing – No official report due to the absence of the Presiding Officer.

College of Medicine –Dr. Norin reported that the College’s new CAPQ guidelines have been revised by the Committee on Policies for Promotion and Tenure. The new CAPQ guidelines have been sent to the Dean for review. The new guidelines will not apply retroactively, only to those faculty members hired after April 5, 2016. Dr. Penington questioned whether the new guidelines are more rigorous. Dr. Norin responded that they are not, but they are more explicit. The Point System is more stringent (at least one point higher than required in the prior guidelines). The new guidelines are reasonable.

Dr. Norin advised the committee that there are three Chair searches currently in progress:

Cell Biology (Dr. Danias, Chair)

Psychiatry (Dr. Lazzaro, chair)

Pediatrics (to be announced)

There has been no word on the status of a search for Chair of Pathology. Dr. Norin noted that Dr. Libien, Interim Chair, has been promoted to Associate Professor with tenure.

School of Graduate Studies – Dr. Penington reported that the School’s elections will be held in May or June. The three program directors are elected by the faculty. The graduate students were asked for input and supplied written feedback on the candidates. There is a contested position in one of the programs.

School of Public Health – Dr. Landsbergis reported that the School’s Spring Assembly meeting was held today, April 11th. The timeline for completion of the new academic building is still unclear.

The accreditation site visit report was distributed to the faculty. There were no glaring issues. The School expects to be re-accredited in June. There are two faculty searches underway (there are 21 faculty members in the SPH).

There will be an upcoming program on refugee health issues offered by Dr. Sweeney.

University Faculty Senate Report:

Dr. Flax will post a report on the Downstate Faculty Governance web page.

Old Business:

Center-wide Assembly meeting: The Centerwide Assembly meeting has been scheduled for June 8, 2016 at 3:30 PM in Alumni Auditorium.

Centerwide By-Laws: The Centerwide By-Laws need to be reviewed and updated. Dr. Rinnert will convene the Committee of Bylaws to complete this task.

New Business: No new business was brought before the body.

Dr. Norin moved to adjourn the meeting; Dr. Penington seconded the motion, the meeting adjourned at 5:15 PM.

Respectfully submitted,

Henry S. Flax, Ed.D.,
Secretary