

SUNY Downstate Medical Center
EXECUTIVE (Centerwide) COMMITTEE of the Faculty and Professional Staff
Minutes of the Meeting of Monday, March 14, 2016
4:00 PM – 5:00PM

Attending:

Presiding Officer	Stephan Rinnert, MD
Presiding Officer, School of Graduate Studies	Nicholas Penington, PhD
Presiding Officer, School of Public Health	Paul Landsbergis, PhD, EdD, MPH
Alternate University Faculty Senator	Farhad Haeri, DPT
Presiding Officer, College of Health Related Professions	Kenneth Martinucci, MS, RT(R)

Unable to Attend:

Presiding Officer Elect & University Faculty Senator	Rauno Joks, MD
Secretary & University Faculty Senator	Henry Flax, EdD
Past Presiding Officer & University Faculty Senator	Miriam Vincent, MD, PhD, JD
Presiding Officer Elect, College of Health Related Professions	Jasmin Thomas, MS, OTR/L
Presiding Officer, College of Medicine	Allen Norin, PhD
Presiding Officer Elect, College of Medicine	Clinton Brown, MD
Presiding Officer, College of Nursing	Nancy Giordano, EdD, WHNP
Presiding Officer Elect, College of Nursing	Beth Steinfeld, DNP, WHNP-BC
Presiding Officer Elect, School of Graduate Studies	John Kubie, PhD
University Faculty Senator	Helen Durkin, PhD
Alternate University Faculty Senator	Virginia Anderson, MD
Alternate University Faculty Senator	Mathew Foley, MD
Alternate University Faculty Senator	Steven Kang, MD

Review of Minutes of Previous Meeting:

Dr. Pennington moved, Dr. Haeri seconded the approval of the minutes of the meeting of February 8, 2016 as corrected (reminder: only approved minutes are posted to the website).

Presiding Officer's Report:

Dr. Rinnert updated the committee on the Presidential Search Committee process. Voting for faculty and staff representatives at Downstate was completed with only a few minor problems. 527 total votes were cast. The names of those elected, and all members of the search committee will be posted on the Downstate Faculty Governance web page.

The first committee meeting was held on March 3rd and chaired by Dr. Luther Clark. A search firm will be hired, and will create a web page which will include a job description, charge to the committee, time line, and a complete list of committee members. There are a total of 21 members of the committee.

Constituent Reports:

College of Health Related Professions –Mr. Martinucci reported that CHRP's Assembly meeting was held on February 24th. There has been a smooth transition after the appointment of a new Dean for CHRP, Dr. Lewis. In addition, they have been pleased with the use of Qualtrix to hold Assembly elections.

College of Nursing – No official report due to representative not being able to attend.

College of Medicine – No official report due to representative not being able to attend. Dr. Rinnert reported that the College’s new CAPQ guidelines are still in the approval process. The new CAPQ guidelines, once approved, will apply only for hires in the past 3 years.

School of Graduate Studies – Dr. Penington reported that the School’s Spring Assembly meeting will be held in April.

School of Public Health – Dr. Landsbergis reported that the School’s Spring Assembly meeting will be held on April 11th.

University Faculty Senate Report: Dr. Flax will post a report on the Downstate Faculty governance web page.

Old Business: No old business was brought before the body.

New Business: **Center-wide Issues:** Dr. Rinnert reported that 55-60 people attended the program on Interprofessional Collaboration organized by Dr. Merlino on February 24th. He also reported that a date needs to be set for Centerwide Assembly meeting in May or early June, that a Presiding Officer Elect needs to be nominated, and that the Centerwide By-Laws need to be reviewed and updated.

Dr. Rinnert moved to adjourn the meeting; Dr. Penington seconded the motion, the meeting adjourned at 4:50 PM.

Respectfully submitted,
Paul Landsbergis
for
Henry S. Flax, Ed.D., Secretary