International Mini-Fellowship

Director: Christina Bloem, MD MPH

**Background and Enrollment:**

All residents in the International Mini-Fellowship (IMF) will apply to the director of the program at the beginning of the PGY2 year. The fellowship will begin at the beginning of the 2009-2010 academic year and will enroll residents every year (if there are interested residents). The international mini-fellowship will be open to all residents and there is no limit on the number of fellows per year.

**IMF Portfolios:**

All residents in the IMF will maintain a portfolio to collect their projects, lectures, publications, and evaluations. The portfolio will be kept by the resident and will be presented every 6 months to the Director of the IMF at semi-annual evaluations. Residents will also be asked to share their portfolio with the other members of the IMF yearly at a group meeting.

The IMF Portfolio will contain any material that the resident feels is demonstrative of education and/or experience in international medicine, public health, or grantseeking.

This will include but is not limited to:

- Grants written
- Proposals written
- Experiences/projects abroad
- Lectures given to residents/students/other learners
- Courses/workshops taken
- Courses/workshops led
- Mentoring sessions
- Evaluations by learners and preceptors of all of the above activities

Residents will write a reflective statement based on their portfolio contents prior to every 6 month meeting with the IMF director. This is a critical aspect of the IMF and should identify advances in the past 6 months and areas for future growth. Each reflective statement will be incorporated into the resident’s portfolio.

**Topics to be covered**

- International medicine
  - Humanitarian assistance – short- and long-term
  - Medical missions
• Policy
• Systems development
• Education
• “Medical colonialism” and “medical tourism”
• International emergency medicine
  • All of the above (see intl medicine)
  • Development of EM as a specialty
  • Prehospital systems development
  • Emergency systems development
• Public health and emergency medicine
  • Point of contact with health system
  • Patient education
  • Community awareness/education
  • Disease prevention
  • Violence prevention
  • Disaster preparedness and response
• Fundraising
  • Funding sources
  • Resources for grant seeking
  • How to approach a funder
  • Budget writing
  • Grant writing
• International Project Development
  • Creating/developing an idea
  • Needs assessment
  • Identifying stakeholders
  • Identifying funding source
  • Project planning
  • Proposal writing

Planned activities

PGY2 level
• Attend 2-3 Foundation Center workshops
• Attend 1 outside public health/international medicine/nonprofit activity
• Attend IMF lecture series
• Meetings with IMF-project leader
  • Evaluation of mentor
• Meetings with PGY4 mentor
  • Evaluation of mentor
• Reading assignments
• Will lead one journal club/small group discussion session
• Join an active international project and participate/contribute in project development
• IMF yearly evaluation
• 6-month reflective statement and IMF Director evaluation meeting (twice yearly)
• Portfolio review

PGY3 level
• Attend 1 outside public health/international medicine/nonprofit activity
• Attend IMF lecture series
• Meetings with IMF-project leader
  • Evaluation of mentor
• Reading assignments
• Will lead one journal club/small group discussion session
• Develop a project idea
  • Write a proposal
  • Search for funding
  • Apply for funding through chosen mechanism (PGY3 and/or 4)
  • Intervention/implementation timeline
• Plan international elective(s) for PGY4/5
  • Choose location/program
  • Delineate elective objectives
  • Funding for room, board, travel
• IMF yearly evaluation
• 6-month reflective statement and IMF Director evaluation meeting (twice yearly)
• Portfolio review

PGY4/5 level
• Attend IMF lecture series
• Mentor PGY2 IMF resident
• Mentor visiting international observer residents and/or students
• Meetings with IMF-project leader
  • Evaluation of mentor
• Reading assignments
• Give 1 lecture on international medicine/public health topic in resident conference
• Continue project
  • Apply for funding
  • Intervention/implementation of project
• International elective(s)
  • Turn in elective completion report (explaining how elective objectives were met)
• IMF yearly evaluation
• Twice yearly (6-month) reflective statement and IMF Director evaluation meeting
• Portfolio review