



**The Employee Assistance Program, Office of Diversity and Affirmative Action
and A Healthy Downstate Program**

NOMINATION FOR DOWNSTATE'S EXTRAORDINARY WOMEN OF 2009

HOW TO NOMINATE YOUR CANDIDATE

- Fill out the nomination form (**deadline for all submissions is February 6, 2009**).
- You may fax this nomination form to extension 2241. Write, Attention Rose Jackman.
- If you have any questions, please call Rose Jackman at Extension 4786.
- Please do not submit job descriptions or resumes.

CRITERIA FOR EXTRAORDINARY WOMEN NOMINEES

- Must be employed at SUNY Downstate.
- Their outstanding work or activities should impact the community or Downstate.
- Their outstanding work should be above and beyond any paid employment.

Nominee's Name _____
FIRST LAST

Nominee's Department _____

Nominee's Extension _____

Nominee's E-mail Address _____

Your Name _____

Your E-mail Address _____

Your Extension _____

300 word or less recommendation for your nominee (Attach narrative)