



Timing of Grading: Core Clinical Medicine Courses

## **SUNY DOWNSTATE MEDICAL CENTER POLICY**

Department: College of Medicine

Subject: New policy proposal for timing of grading for core clinical medicine courses

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Proposal for Dean's Council for Education: September 17, 2019

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### **Timing of Grading for Core Clinical Medicine Course Policy**

**Purpose:** This policy describes the mandatory timing of grade submission for clinical medicine courses and is intended to insure that our students receive timely evaluations after the completion of core clinical medicine courses (core clerkships/rotations in third and fourth year of medical school).

**Policy:** The final grades for all students must be submitted by the Clerkship Directors within 4 weeks of completion of the course. The evaluating faculty and residents should submit all summative evaluations within 2 weeks of completion of their teaching contact and must submit all summative evaluations within 2 weeks after upon completion of teaching contact with that student.

\*This policy will be published in the Student Handbook and in the Orientation Manual for each Clerkship.