

2023 DHSU Research Symposia Grant Program

Overview

The Office of the SVPR aims to advance research and discovery efforts across the DHSU community by promoting and enhancing collaborations among investigators.

Through the support of Research Symposia, the Office of the SVPR aims to: 1) better inform the DHSU community (both faculty and trainees) about the diverse ongoing research efforts on campus; 2) kindle new and expanded research collaborations by facilitating face-to-face interactions; 3) identify tangible next steps towards building integrated research programs; and 4) help faculty prepare to respond to future collaborative extramural research grants. Creating synergies among DHSU investigators could also help individual projects expand into larger programs with increased impact and visibility.

Funding and Logistics

Symposia will be held as one-day events at the SUNY Global Center in Manhattan. All costs (venue reservation, event support services, food) and reservations will be covered by the Office of the SVPR.

Eligibility Requirements

- Symposia should focus on a major research area of interest (current or potential) to DHSU faculty.
- All full-time, salaried faculty with primary appointments at DHSU are eligible to organize a symposium.
- It is expected that each Symposium will be co-organized by 2 to 4 faculty, and may include students or trainees on the organizing committee.

Symposium Participants

- Each symposium should include 50-75 participants.
- Participants will be selected by the symposium organizers.
- Participants must include a significant number of DHSU trainees.
- Participants from other SUNY campuses are welcome.
- Participants may include up to 10 non-SUNY individuals.
- Participants do NOT need to be identified in the application (other than those identified on the proposed agenda).
- DHSU individuals may participate in more than one symposium.

Application Process

The following must be submitted to svp-research-office@downstate.edu using the email subject “DHSU Research Symposium application submission”. All of the following should be combined in order into a single bundled PDF using Helvetica or similar sans-serif font, 11-point minimum, and 0.5-inch margins minimum:

Cover Page: Using the template on the last page of this document.

Cover Letter (2 pages): e-signed by all of the symposium co-organizers, providing a brief background for the proposed symposium, highlighting the suitability of the organizers to lead this effort, and addressing specifically how this event fulfills the goals of the Research Symposia outlined in the "Selection Criteria" section below.

Detailed agenda for the proposed symposium: including sessions with speakers (who should be invited by the organizers prior to submission), and associated working-group topics. The agenda [template](#) must be used. Organizers are free to adjust the template schedule as they would like, as long as they include working groups, a next-steps discussion, and opportunities for trainee participation.

Biosketches: NIH biographical sketch (which should clearly highlight relevant publications and research expertise) for each organizer. Adhere to NIH rules for style and length.

Selection Criteria

Funding decisions will be made by the Office of the SVPR according to the following criteria:

- *Justification for topic:*
 - Leverages the strengths and/or strategic advantages of DHSU
 - Focuses on areas of research that constitute high-priority funding areas for the NIH and/or other federal funders
- *Potential for symposium impact:*
 - Has the potential to create clear synergies and follow-up interactions, collaborations, and novel joint projects stemming from the symposium
 - Has the potential to lead to multi-investigator grant applications
- *Building research community:*
 - Brings together DHSU faculty who may not typically interact
 - Engages significant number of DHSU trainees (postdoctoral fellows and students)

Post-symposium requirements

- All participants will be asked to complete an anonymous post-symposium survey.
- Organizers will be required to complete a post-symposium evaluation form (to be developed).

Questions

Please address any questions to Ayesha Joshi, PhD, Director of Research Programs Development <ayesha.joshi@downstate.edu>.

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Symposium Organizer 1

Name _____ Title _____

College/School _____ Dept/Div _____

Symposium Organizer 2

Name _____ Title _____

College/School _____ Dept/Div _____

*If more than two organizers, please create new entries in this location.

Symposium Title: _____

Preferred Date(s) (if preference): _____