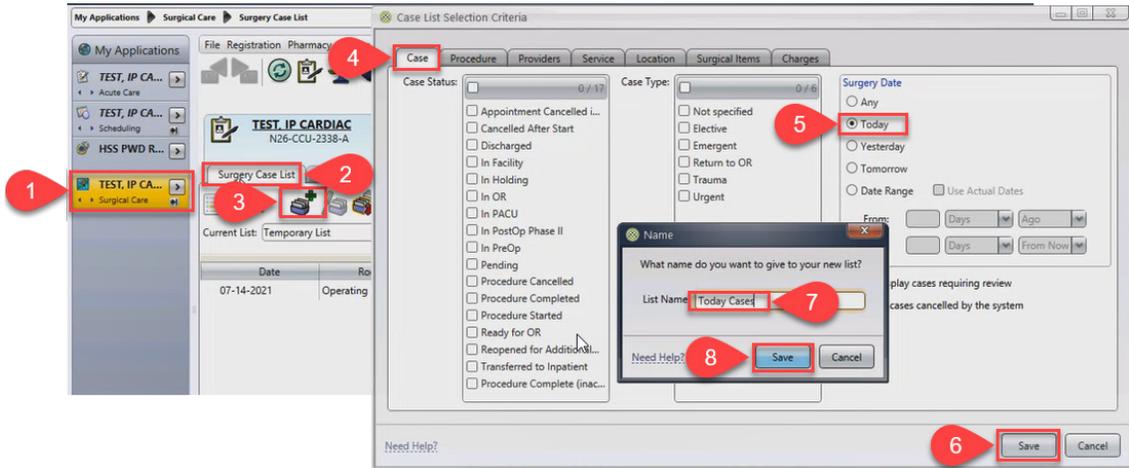**Creating Case List**

1. The **Nurse** will sign into Healthbridge and open the **Surgical Care** application
2. Select the **Surgery Case List** tab
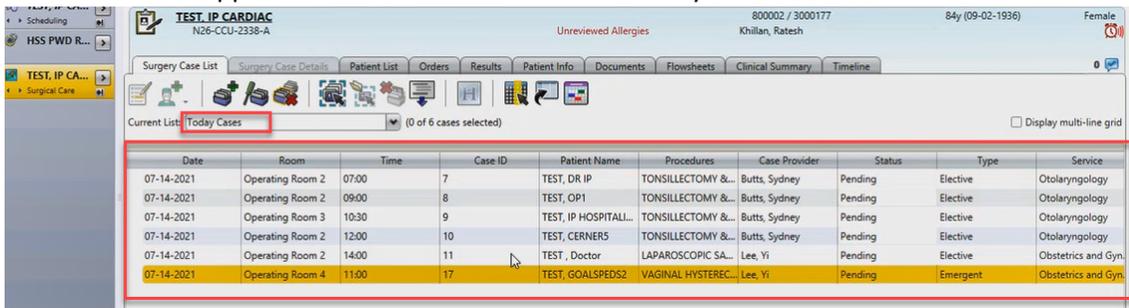3. Create a surgery List by clicking on the **New Case List** button

4. Click on the **Case** tab
5. Select the Surgery Date "**Today**". (The nurse should also create a separate lists for **Today**, **Yesterday** and **Tomorrow**)
6. Click **Save**
7. Name the **List Name** as **Today's Cases**
8. Click **Save**

9. The list will now appear with the cases scheduled for today

Creating Case List based on service

1. The **Nurse** will sign into Healthbridge and open the **Surgical Care** application
2. Select the **Surgery Case List** tab
3. Create a surgery List by clicking on the **New Case List** button

4. Click on the **Service** tab
5. Select the **Service** from the list
6. Click **Save**
7. Name the **List Name** as the **Service Cases list**
8. Click **Save**