

Adding Temporary Location

Adding a temp location is used for when the patient's previous location is different from the patient's current location, preventing nurses from placing medication and other orders. After adding the location, remember to remove that temp location for when the patient returns back to the previous location

1. Find the patient



- 2. Click Registration
- 3. Select Visit Location
- 4. Then click Change Location



- 5. Click the ellipsis button in the Temporary section
- 6. Select the Unit from the drop down list
- 7. Then click Search

Location		
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Search Results V Suite 1 Clinic Suite P Clinic Suite T Clinic UPB Cardiology		
Additional Info	OK	



- 8. Select the location from the Search Results list
- 9. Click OK

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10. Then click **OK** again

Clear Current Temporary Location New Location: Electrophysiology Room	Temporary Location: Assigned Location: Operating Suite	
Assigned	Assigned Location LOS:	
New Location:		

11. Now this patient is in the temporary location. **Remember** to remove the temp location when you're finished with your documentation

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Removing Temporary Location

When a patient is in a Temporary Location, this prevents the nurses from administering medications and other orders to the patient.

 Identify if a patient is in a Temp Location. This can be identified in the Patient Header by looking for a location within the open and close brackets as shown in the image below ty Applications | Surgical Care

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Date	Room	Time	Case ID	Patient Name
• 04-01-2022	OR-3	10:25	652	TEST, AMB712003 LAN
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- 2. Once identified, click Registration
- 3. Click Visit Location
- 4. Then click **Change Location**



Wy Applications Surgical Care Surgery Case List Image: Surgery Care Registration Pharmacy Surgery View GoTo Preferences Tools Image: Surgery Care Visit Location 3 Change Location 4 Image: Surgery Care Image: Surgery Care Image: Surgery Care Visit Maintenance Image: Surgery Care Image: Surg	🎯 Allscripts Gateway N	1y Applications Surgical	Care			
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- 5. Click the check box for Clear Current Temporary Location
- 6. Then click **OK**

Temporary				Current Information		
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7. The location in the open and closed brackets will disappear



